

Town of Lincklaen Monthly Board Meeting

Tuesday, January 19, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman Harold Frank Baritell
Councilman Patrick Holl
Councilman Ronald Luchsinger
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Kevin Whritenour

Absent

The annual organizational meeting and the regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Town of Lincklaen Organization Meeting

Depositories - Supervisor -	NBT and Citizens Bank
Justice -	NBT
Town Clerk/Tax Collector -	NBT
Official Newspaper -	Hi Neighbor
Town Clerk/Tax Collector/Registrar -	Sharon Monro
Deputy Registrar -	Maxine Monro
Health Officer -	Chenango County Public Health
Code Enforcement -	Chenango County
Town Attorney -	Mark Levy
Dog Control Officer -	Country Acres Pet Services
Town Bookkeeper -	Judy Brown
Assessor -	Steven Graham
Historian -	Melissa Losaw
Constable -	Vacant
Deputy Supervisor -	Barry Monro
Board of Review -	Norman Monro (9/30/2022)
	Andrew Holl (9/30/2025)
	James Brown (9/30/2024)
Planning Board -	Janice Custer (Chairperson) (12/31/2022)
	Mark Monro (12/31/22)
	Mahaley Holl (12/31/22)
	Ronald Graham (12/31/21)
	Beth Malson (12/31/22)
HUD Committee -	Town Board Members
Deputy Hwy Superintendent -	Tom Hastings
Cemetery Caretaker -	Shane Foster

The Town Board will meet every third Tuesday at 7:00 pm in the Town Hall.

The Planning Board will meet every first Thursday (as needed) at 7:00 pm in the Town Hall.

The Town Justice will hold court every 2nd and 4th Wednesday at 7:00 pm at the Town Hall.

Mileage reimbursement for 2021 is \$0.56 per mile.

Appointment of Sharon Monro to position of Tax Collector/Registrar for January 1, 2021 – December 31, 2021

Motion to approve the above appointments was made by Barry Monro, seconded by Harold Baritell. All in favor. Motion carried.

Letters Received:

- 1.) From the Clerk of the Board County Auditor informing all Supervisors that the 2021 mileage reimbursement will be \$0.56
- 2.) From the State of New York Unified Court System requesting the annual court records from the town justice.
- 3.) A letter of resignation from Councilman Ronald Luchsinger effective February 1, 2021. Councilman Luchsinger will be relocating to Lafayette. Motion to accept the letter of resignation made by Barry Monro, seconded by Patrick Holl. All in favor. Motion carried.

Minutes from December 15, 2020 meeting

- The motion was made by Harold Baritell, seconded by Patrick Holl to approve the 12/15/2020 meeting minutes. All in favor. Motion carried.

Budget Report December 2020

- The Motion was made by Barry Monro, seconded by Patrick Holl to approve the December budget reports. All in favor. Motion carried.

Hwy Supt. Report

- Highway Superintendent delivered the snow bills to the County and discovered the issue with his cell phone – a message can now be left on his cell phone.
- The highway department has hired a new employee – Jacob Holl.
- There is logging on Dublin Road – this is on private property, but Highway department will keep an eye on the condition of that road for damage.
- Highway Superintendent will be calling Frontier about some lines and a pole that needs to be either replaced or fixed – to be determined by Frontier on Factory Gulf Rd

Clerk Report

- The Clerk handed out to the board a Town energy comparison chart between 2019 and 2020 so the board could see the savings from the LED street lights.
- Property taxes received to date is \$164,265.48. General budget is complete. Collection for Highway Budget has begun.
- Office furniture has been moved around, the new filing cabinet is in and files have been switched over. Desk shields were bought to protect both the public and the town clerk from airborne viruses.
- The clerk submitted to the board her 6-month report for the term July 2020 through December 2020 and her 2020 annual report. Motion to accept both reports was made by Patrick Holl, seconded by Harold Baritell. All in Favor. Motion carried.
- Motion to add a 30-day escape clause to all mowing contracts was made by Barry Monro, seconded by Harold Baritell. All in favor. Motion carried.
- Motion by Harold Baritell, seconded by Barry Monro for Resolution #1-2021 to be signed by the board members and sent to NYSLRS.

HUD Report

- Payments have resumed on the HUD loan that had stopped for 8 months.
- Other HUD payments are up to date.
- The Plumber is coming this Saturday for the new HUD project.
- One HUD loan is paid off and the payee has asked for another application.

Junk Problem

No updates

Cemeteries

No activity during colder months

Old Business

- Still no word on the energy audit.

New Business

- Highway Superintendent had questions and concerns regarding the status of his case. Supervisor Outwater has been told he will have an answer from the district attorney next week.
- Supervisor Outwater requested a motion to appoint a council person to complete Councilman Ronald Luchsinger's term. The motion was made by Harold Baritell, seconded by Ronald Luchsinger to appoint Kevin Whritenour, councilman effective February 1, 2021 All in favor. Motion carried.
- The motion was made by Barry Monro, seconded by Harold Baritell to approve the updated Deputy Superintendent of Highways Duties form. This form will be signed by the town supervisor, highway superintendent and the deputy highway superintendent. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #1- #7 in the amount of \$2,631.76 and Highway #1 -#14 in the amount of \$20,778.83. All in favor. Motion carried.

Motion was made by Patrick Holl, seconded by Barry Monro to move into executive session. All in favor. Motion carried.

Motion was made by Barry Monro, seconded by Patrick Holl to leave executive session. All in favor. Motion carried.

The motion was made by Harold Baritell, seconded by Barry Monro that if Highway Superintendent Hull will reimburse the Town of Lincklaen the \$650 for the stone, then the town would agree to drop all charges if possible. All in favor. One abstained. Motion carried.

Meeting adjourned at 8:30 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, February 16, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman Harold Frank Baritell
Councilman Patrick Holl
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Absent

Kevin Whritenour

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Letters Received:

- 1.) From the Chenango County Treasurer's Office re the Q4 2020 Sales Tax Distribution. The average distribution was 7.68% above that of Q4 2019. For the year it was 1.40% above that of 2019. This is better than was projected.

Minutes from January 19, 2021, meeting

- The motion was made by Barry Monro, seconded by Harold Baritell to approve the 1/19/2021 meeting minutes. All in favor. Motion carried. Budget Report January 2021
- Error in the financial report. Money to be allocated to the Fire Protection revenue was accidentally allocated to the Tax revenue. Supervisor Outwater will get this corrected with the bookkeeper.
- The Motion was made by Patrick Holl, seconded by Barry Monro to approve the January budget reports. All in favor. Motion carried.

Highway Superintendent Report

- There has been a lot of unavoidable snow pileup pushed to the side of the roads from the heavy snow falls – causing some damage to mailboxes. The town has no set policy at this time for replacing mailboxes.
- There have been calls of appreciation made to the Highway Department and snack goodies given to employees from residents thanking the highway for their diligence in plowing the roads.

Clerk Report

- Property taxes received to date is \$379,999.56. The Highway budget is now complete and payments to the county has begun.
- The Town Justice, Justin Rice has not turned in his annual report to the town board to be audited as requested by the county. It is due March 1st.

HUD Report

- HUD payments are up to date.
- The HUD project still has no heat, no water and recently had recent electrical issues that have been fixed. The wiring of the building will need to be examined and possibly rewired.

Junk Problem

No updates

Cemeteries

No activity during colder months

Old Business

- Still no word on the energy audit.
- Motion was made by Harold Baritell to move \$39,654.24 in General Old Money into General Reserves and to move \$71,955.99 from Highway Old Money into Highway Reserves and then to move the interfund money from both General and Highway into the 2021 respective revenues, seconded by Barry Monro. All in favor, Motion carried.

New Business

- Motion made by Patrick Holl, seconded by Harold Baritell for Supervisor Outwater to sign the annual Fire Protection Contract with South Otselic Fire Department. All in favor. Motion carried.
- There was an annual fire inspection at the town hall. Two things were found wrong. 1.) no carbon dioxide detector and 2.) 2 fire extinguishers were not up to date. Supervisor Outwater has corrected both of these issues and the town hall is now in compliance with code.
- Discussion of the copy of Highway Superintendent responsibilities that was handed out last month has been put on hold until the March meeting.
- Clerk will examine past rates for FerrellGas and call to ask why the town's rates have nearly doubled.
- Motion made by Harold Baritell, seconded by Patrick Holl to go into executive session. All in favor. Motion carried.
- Motion made by Patrick Holl, seconded by Harold Baritell to come out of executive session. All in favor. Motion carried.
- Motion made by Harold Baritell, seconded by Patrick Holl to ask Highway Superintendent Hull if he would be willing to pay the \$650 restitution if charges are dropped. All in favor. Motion carried. Highway Superintendent Hull said yes, he was willing to do so.
- Motion made by Harold Baritell, seconded by Barry Monro authorizing a letter to be written to the Madison County DA thanking him for reducing the charges against Highway Superintendent Hull so that that he would not lose his job and request that the DA drop all charges.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #8 - #17 in the amount of \$14,917.01 and Highway #15 -#19 in the amount of \$2,980.67. All in favor. Motion carried.

Meeting adjourned at 8:17 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, March 16, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman Harold Frank Baritell
Councilman Patrick Holl
Councilman Kevin Whritenour
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Information received:

- For the 2020 calendar year, 30 counties collected more sales tax than they did in 2019 for Jan & Feb. It gave a good start to the year. During the COVID months, the sales tax for 26 counties were up 4.5% and for 31 counties down -4.6%. Sales tax for 2021 is expected to remain the same as 2020 or come in lower.
- \$1.9 Trillion Stimulus Package. Town of Lincklaen is estimated to receive between \$69,847 and \$83,959. No information yet on spending condition for this money.

Minutes from February 16, 2021 meeting

- The motion was made by Barry Monro, seconded by Harold Baritell to approve the 3/16/2021 meeting minutes with the amendment under Clerk's Report – Justice's audit "as requested by state". All in favor. Motion carried.

Budget Report February 2021

- There are some errors in the Monthly Bank Balance Report. These will be corrected for approval next month.
- The Motion was made by Harold Baritell, seconded by Patrick Holl to approve the January Profit and Loss budget report. All in favor. Motion carried.

Highway Superintendent Report

- Possible summer projects for this year are: Chip & Seal Miller Corners and Crossroads. Possibly widen Bowen Hill Road to be the same width as Joe Road.
- Suggestion was made to check with the company putting in the piping for the new internet to see where they still need to work before construction on roads begin.
- Discussion on the red truck. It needs repairs. Motion was made by Harold Baritell, seconded by Patrick Hall to approve repairs as long as it does not cost more than \$2,500. All in favor. Motion carried. Councilman Monro will look to see if he has spare parts.
- Highway Superintendent Hull said he will have monthly mileage reports for all vehicles at every meetings.
- Highway Superintendent Hull said he would like to at have a storage shed to hold at least the salt.
- If there is enough money left over from the CHIPS, the highway department needs a new loader. They would trade in the old loader. Highway Superintendent Hull will look at costs of loaders and report to town board.
- Will be putting an ad in the paper and on the website for two new employees.
- Will be buying DEF tanks (75-gallon drum) to hold emission fluid. Buying it by the drum is cheaper than by the gallon.
- The doctor has not released Highway Superintendent Hull for full time work due to complications in his recovery. He might need tendon surgery.

Clerk Report

- Property taxes are ongoing. Compared to last year, the town has received more taxes to date.
- Late dog notices have been sent out to residents.
- Still no report from the Town Justice.

HUD Report

- HUD payments are up to date.
- The HUD project has had water pipes hooked up and water was running. Pipes froze the first night. Will need to insulate the pipes. The heat is fixed, just need fuel for tank.

Junk Problem

No updates

Cemeteries

No activity during colder months

Old Business

- Still no word on the energy audit.
- A letter from the Town Board was sent to Madison DA on 3/1/21 regarding Highway Superintendent's Case and Supervisor Outwater asked Chenango County DA to speak to Madison County DA on 3/8/21. Neither Highway Superintendent Hull nor Supervisor Outwater has received feedback from either DA.

New Business

- List of Highway Superintendent's duties postponed for next meeting.
- Will need to plan a Republican Caucus. Date to be determined at next meeting.
- Councilman Monro will get estimates on spraying foam in floors and ceilings and estimates on replacing light fixtures in Town Hall with more energy efficient fixtures.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Harold Baritell to pay: General #18 - #25 in the amount of \$2,523.02 and Highway #20 -#27 in the amount of \$5,123.26. All in favor. Motion carried.

Meeting adjourned at 8:20 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, April 20, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman Harold Frank Baritell
Councilman Patrick Holl
Councilman Kevin Whritenour
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Information received:

- Re CHIPS money – discuss below.
- Re Roadside Mowing Contract – discuss

Minutes from March 16, 2021 meeting

- The motion was made by Barry Monro, seconded by Patrick Holl to approve the 3/16/2021 meeting minutes with the amendment under Highway's Report that it is a 55-gallon drum not 75. All in favor. Motion carried.

Budget Report March 2021

- The errors that were found in last month's financial report were due to the fact that NBT Bank were not yet showing the transfers while our records did. Everything is now correct.
- The Motion was made by Harold Baritell, seconded by Patrick Holl to approve the both the February and March Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- Town Ordinance signs need to be on all roads with town lines. One new sign will be out on County Rd 12 and another on County Rd 13. There is one in the ditch on Paradise Hill Road which will be fixed.
- Highway garage is needing a new USA flag as the old one is shredded from the winter weather. Supervisor Outwater said he would get one.
- The Town Pick-up bill is higher than expected as work was automatically done on the truck without prior authorization from Highway Superintendent Hull. They have been asked to call first in future.
- Highway Superintendent Hull suggests selling the 2012 International (short box) truck out right as Tracy Road does not take trade-ins. The board has requested to know the mileage of the vehicle first before any decisions will be made.
- Could get a 2020 Loader for \$1780,000 and get \$83,000 for ours. Will have further discussions on this.
- A call from Jim Fuller concerning a maple tree rotting outside his house. There are other trees on Joe Road and two others in town that are rotting. Highway Superintendent Hull will call Marshalls for a quote. The cleanup will be up to the owner.
- Jacob Holl has resigned.
- The clerk had previously emailed an updated letter from the doctor on Highway Superintendent Hull's foot condition and his need for physical therapy. His next Doctor's visit is June 1st.
- Employment posters are being posted in the surrounding towns, town website, and newspaper.
- Of all the late dog renewals sent out, only 4 have not been updated or renewed. Will be sending those names to Country Acres for the next step in the process.

Clerk Report

- The Board of Elections requests use of the Town Hall for the Local Primary on Tuesday, June 22nd and General Election Tuesday, November 2nd.
- There will be a Drive Thru Rabies Vaccination Clinic May 1st, 9am – 11am at the Chenango County Fairgrounds. All must pre-register. The Town will be notified when future clinics are planned. Information on website & in office.
- Tax collection each month has been consistently higher than the last 2 years collection. This is a good sign for the town.
- A stray dog was picked up in the Town of Lincklaen by Country Acres 3/6/2021 and has already been adopted by a Homer resident.
- Sent request to Chenango County for Planning Board policies and regulations.
- Motion was made by Patrick Holl, seconded by Harold Baritell to approve the updated changes to the Building permit Policy. All in favor. Motion carried.
- Motion made by Harold Baritell, seconded by Patrick Holl to approve the County Form that the Planning Board will now send into the county with an approval or denial on a project. All in favor. Motion carried.
- The Planning Board asked the clerk to present two new projects to the town board for approval. Motion was made by Barry Monro, seconded by Kevin Whritneour to approve the building on a pool and pool deck on Jeff Hathaway's property. All in favor. Motion carried. Motion was made by Patrick Holl, seconded by Barry Monro to approve the building of a seasonal cabin by Arlene Poole in Upham Road. All in favor. Motion carried.
- The Planning Board denied 2 applications. One is a porch with electric that was started before going before the planning board. Codes needs to come look at it before the project can be approved. The other project is a trailer that the owner is not able to find the construction date which is needed to pass code. Motion was made by Harold Baritell, seconded by Barry Monro to give Casey Stith 30 days to remove the trailer from the property to be in compliance with The Town Junk Law.

HUD Report

- HUD payments are up to date.
- The HUD project still has no heat, and some electrical work needs to be done.

Old Business

- Still no word on the energy audit.

New Business

- Motion was made by Harold Baritell, seconded by Barry Monro to approve the signing of the mowing contract between Chenango County and The Town of Lincklaen. All in favor. Motion carried.
- Highway Superintendent will provide the approximate cost of the road work to be done this summer so we can compare to the CHIPS money available.
- Republican caucus is set for June 8th at 7:00 pm
- Motion was made by Harold Baritell, seconded by Barry Monro to adopt the list of Duties for the Highway Superintendent. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #26 - #33 in the amount of \$2,324.51 and Highway #28 -#41 in the amount of \$13,490.04. All in favor. Motion carried.

Meeting adjourned at 8:55 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, May 18, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman Harold Frank Baritell
Councilman Patrick Holl
Councilman Kevin Whritenour
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Letters Received:

1. From Department of Labor – The town has overpaid them. The plan is to reimburse the town. No money has been received yet.
2. From the County Treasurer’s Office informing all towns that in the recent NYS legislative session the adopted 20-21 State Budget provided for financial relief for “distressed hospitals”. This relief is to be deducted from County sales tax receipts. Half of the charges would come out of the towns’ quarterly distributions.
3. The Smith Ambulance Contract – Supervisor Outwater will be calling to ask why there is an increase in the bill. Motion was made by Barry Monro, seconded by Harold Baritell to sign the contract. All in favor. Motion carried.

Minutes from April 20, 2021 meeting

- The motion was made by Harold Baritell, seconded by Patrick Holl to approve the 4/20/2021 meeting minutes. All in favor. Motion carried.

Budget Report April 2021

- The Motion was made by Harold Baritell, seconded by Barry Monro to approve the April Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- Town Ordinance signs have been ordered. Waiting upon their arrival so they can be installed.
- The Highway Department has hired a new employee, Steve Phelps. Seems to be knowledgeable and so far, has been a good worker.
- Discussion on the wood that Highway Superintendent Hull purchased a few years ago. Possibly will build a structure to house the salt in the winter and could be used for other storage.
- There are 9-10 trees on Joe Road that need to be cut down.
- Supervisor Outwater informed Highway Superintendent Hull that there are 3 dirt roads that are in bad shape. Lane Hill, Stoney Brook and Husted Roads. Highway Superintendent Hull said that he will be working on them this summer.
- The salesman has not got back to Highway Superintendent Hull with prices for materials to fix the roads (CHIPS money) and so he is not able to give the town board prices this month.
- The Town Board requested 2 months ago for a report on the mileage and hours on all town vehicles to be given by Highway Superintendent Hull so the board could have a better assessment on which vehicles would need to be replaced, repaired and when. Highway Superintendent Hull did have mileage on truck #3 – 2012 Western Star with a mileage of 96 780. He says he will have the full report at the June Board meeting.

Clerk Report

- May is the last month to collect property taxes before the books are closed and sent to the county.
- A few dog licenses are behind.
- A stray dog (Pit Mix) was picked up by Country Acres on Factory Gulf Road and after the appropriate wait time was adopted by a resident in Cortland.
- Republican Caucus is June 8th at 7:00 pm. Councilmen Harold Baritell and Barry Monro are up for re-election. The town Clerk, Sharon Monro is up for re-election and appointed Councilman Kevin Whritenour is up for election to fill in for the remaining term.
- A new Grievance Board Member is needed. Suggestions can be given to Supervisor Outwater.
- Discussion on the annual Youth Water Park Trip. The Town Board decided to wait another year before offering this again.

HUD Report

- Progress has been made on the HUD project, but slow as there have been some setbacks.

Cemeteries:

- Mowing has begun.

Old Business

- Still no word on the energy audit.

New Business

- Flags need to go up around town before Memorial Day. Councilmen Baritell and Holl will be hanging them up. Supervisor Outwater will assist as needed.
- A draft of the Snow & Ice Contract was received. County does not know how much it will be per mile but says it will be higher due to the rise in gas prices.
- Councilman Monro found prices to replace the Town Hall Lights. \$45.90 each for 14" round LED flush mount. Total with installation would cost \$951.64. The light switches would have dimmers. The motion was made by Patrick Holl, seconded by Kevin Whritenour to take the money out of contingency fund. All in favor. Motion carried. Councilman Monro will arrange for installation.
- Councilman Monro is waiting for a response back on the pricing for the spray foam.
- Highway Superintendent Hull was asked to look for the missing snow mobile signs and reinstall them if found.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #34 - #42 in the amount of \$8,278.19 and Highway #42 -#49 in the amount of \$10,656.19. All in favor. Motion carried.

Meeting adjourned at 8:00 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, June 15, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman Harold Frank Baritell
Councilman Patrick Holl
Councilman Kevin Whritenour
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Ed Ludwig

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Supervisor Outwater opened the floor to Ed Ludwig so he could explain the proposed subdivision for the property owned by Costello. Motion was made by Patrick Holl, seconded by Harold Baritell to approve the subdivision. All in favor. Motion carried.

Letters Received:

1. none

Minutes from May 18, 2021 meeting

- The motion was made by Barry Monro, seconded by Patrick Holl to approve the 5/18/2021 meeting minutes. All in favor. Motion carried. There was a discussion on the bill that was sent to Smith Ambulance. A check for the amount on the voucher was sent to Smith's Ambulance. It was returned when they realized they have incorrectly billed the town. The check and voucher were voided and a new check and a new voucher with the correct and lower amount (to be signed tonight) was sent to the town,

Budget Report May 2021

- The Motion was made by Harold Baritell, seconded by Barry Monro to approve the May Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- The ordinance signs have arrived. Highway is just waiting for the post to arrive before they will be installed.
- Dirt Roads: Stoney Brook and Husted Roads are fixed. Waiting on weather and stone before working on Lane Hill, Freeman, Wentworth, and Neal Roads
- The highway's new employee has hurt his back and it is assumed he will not be back as Highway Superintendent has not heard from him.
- Mileage Report: Truck #3 (2012) 98968.3 miles; Truck #6 (2012) 35348.4 miles; Truck #4 (6/2015) 13540.5 miles; Truck #10 (3/2008) 92578 miles
- Motion was made by Patrick Holl, seconded by Barry Monro that an annual Truck mileage and hour report be given at the August meeting.
- CHIPS – Quote from Suit-Kote is \$165491 for paving and chip sealing of Lincklaen Center, Millers Corners, Crossroads and Bowen Hill (around corner). The amount will probably be less as the highway department has some of the materials on hand.
- Trees on Joe Road: Quote is \$1000 - \$1200 per tree removal. They will cut and chip up the smaller branches. The larger parts will be put in the truck and hauled away. Residents are allowed to take the larger pieces of wood. The \$10000 in the Highway Contingency Fund will be used for this project. There are 10-15 trees that need to be removed. The trees will be cut down according to priority. The rest to be saved to be put on next year.

- Highway department had the tires loaded and weights put on by NAPA.

Clerk Report

- No clerk fees were collected last month.
- No dog licenses for last month
- The tax books are closed and were returned to the county. The total taxes collected was \$462,724.93 and \$1,785.46 in interest.

HUD Report

- A few more setbacks on the HUD project, but are slowly still moving forward.

Cemeteries:

- There was a complaint the cemeteries were not looking the greatest on Memorial Day. Supervisor Outwater had been informed that the lawn mower had broken, and Mr. Foster was waiting on parts to arrive. As soon as they did, Mr. Foster resumed taking care of the cemeteries.

New Business

- The Republican Caucus needed to be changed to Monday, June 21, 2021.
- Motion was made by Harold Baritell, seconded by Patrick Holl to make the Town Hall round table surplus. It is no longer used and takes up room. Another straight table will be more efficient. All in favor. Motion carried.
- The Light fixture have arrived and will be installed before the next meeting.
- The spray foam guy will give the Town an estimate of cost before the budget meeting.
- Supervisor Outwater has contacted one person about being on the Grievance Board and is waiting for a decision.
- Motion was made by Harold Baritell, seconded by Barry Monro to put on the ballot this year if possible that the Town Clerk position be changed from a 4-year elected position to a 2-year appointed position. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Patrick Holl, seconded by Barry Monro to pay: General #42 - #53 in the amount of \$9,723.84 and Highway #50 -#60 in the amount of \$9,053.12. All in favor. Motion carried.

Meeting adjourned at 8:30 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, July 20, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman Patrick Holl
Councilman Kevin Whritenour
Town Clerk, Sharon Monro

Others Present

Jim Brown

Absent

Councilman Harold Frank Baritell
Highway Superintendent, Travis Hull

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Letters Received:

1. The clerk will be receiving a letter of resignation from Councilman Kevin Whritenour. Tonight is his last meeting as he and his family will be moving out of town. Supervisor Outwater and the Town Board would like to thank Councilman Whritenour for stepping in to fill the void, attending the meetings and doing a good job as councilman.
2. Confirmation that the state has received the Town's application for funds from the ARPA Coronavirus Local Fiscal Recovery Fund.

Minutes from June 15, 2021, meeting

- The motion was made by Barry Monro, seconded by Kevin Whritenour to approve the 6/15/2021 meeting minutes. All in favor. Motion carried.

Budget Report June 2021

- The Motion was made by Patrick Holl, seconded by Barry Monro to approve the June Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- Highway Superintendent left a report to be given to the town board.
 - All dirt roads listed in the last minutes have been completed except for Husted. Waiting on the weather for this road to be fixed.
 - Highway department is looking into using equipment money to purchase a salt spreader for the pickup. The one that the town has is getting "tired".
 - The Tree contract from Joel Marshall was available for the town board to review. The contract is for \$10,000 to cut the first 10 dead/dying maple trees on Joe Rd beginning at address 489 heading south towards route 26. Chip all brush. Wood to be removed by town resources and stumps to be left at 10-15 feet tall. The Town Board would like Highway Superintendent Hull to ask if they will cut the trees to ground level and then leave them there.
 - Councilman Monro has noticed the new sign on Mariposa Rd.
 - Supervisor Outwater will be discussing with Superintendent Hull about the possibility of putting a sluice up on Stoney Brook Rd by Jim Brown's place.

Clerk Report

- Motion was made by Barry Monro, seconded by Kevin Whritenour to approve the town clerk's 6-month financial report.
- Motion was made by Barry Monro, seconded by Patrick Holl to make a resolution to accept the NYSLRS ROA of 0.84 for the Town Assessor, Steven Graham. All in favor. Motion carried.
- Motion was made by Patrick Holl, seconded by Barry Monro to accept the Planning Board's submittal of building permit application by Michael Farrell at 119 Factory Gulf Rd for a new concrete pad to be laid and a new mobile home placed on top. All in favor. Motion carried.

HUD Report

- HUD project is moving forward. Kitchen electric is now working. The water and heating company said they will be returning to finish their end of the project. Mr. Brown said he will look at the water pump to see if it might be an easy fix or not. He has had experience with water pumps.

Cemeteries:

- Looking good.

New Business

- Supervisor Outwater received a call from a resident with concerns over the new possible marijuana state law. The town board is to discuss at the next meeting if the town needs to be given the option of opting out of the law if it is a possibility. Supervisor Outwater will be looking into the town's options.
- A letter will be sent to the Board of Elections to endorse Mr. Jim Brown for the upcoming election to fulfill the vacant 2-year term of councilman.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #54 - #65 in the amount of \$3,981.60 and Highway #61 -#70 in the amount of \$4,348.72. All in favor. Motion carried.

Meeting adjourned at 7:50 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, August 17, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Barry Monro
Councilman James Brown
Councilman Harold Frank Baritell
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Absent

Councilman Patrick Holl

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Equipment and Property Insurance

Supervisor Outwater opened the meeting with Dave Craine from NBT Insurance Agency LLC. Mr. Craine presented the new renewal for the equipment and property insurance coverage. All coverages were reviewed by the board. This year's renewal cost is \$30,491.55. This is just under a 2% increase.

Letters Received:

1. From Board of Elections confirming the nomination of James Brown on the ballot as councilman. Motion was made by Harold Baritell, seconded by Barry Monro to appoint James Brown to fulfill the open position of councilman. All in favor. Motion carried.
2. From Unemployment needing confirmation. Response is to be faxed this Thursday.
3. From County Treasurer – sales tax is up from 2020
4. The first half of the town stimulus check has arrived. The money can only be used for certain expenses. Chenango County Town Supervisors are in discussion on how they can use this money.
5. Resignation letter from the town bookkeeper, Judy Brown. Resignation will be effective November 1st.
6. An email from Point Broadband in response to Supervisor Outwater query on why some roads have been missed. This is supposed to be rectified.

Minutes from July 20, 2021, meeting

- The motion was made by Barry Monro, seconded by James Brown to approve the 7/20/2021 meeting minutes. All in favor. Motion carried.

Budget Report July 2021

- The Motion was made by Harold Baritell, seconded by Barry Monro to approve the July Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- Lane Hill – waiting for them to fix the cable before working on the road
- A resident reported they saw the highway department hauling wood out of town. Superintendent Hull said that this was the wood from the trees that were cut down on Joe Road and Highway was moving the wood as part of their job.
- Will put another ad in the paper for employee.
- Weather has prevented the highway department from starting the paving.
- Transmission line on the pick-up blew yesterday.
- Threes bids for an electric sander. \$3650, \$4850 & \$5999. If ordered by September 7th, \$200 will be deducted off the middle bid. The sander from the middle bid meets the needs of the Highway department better than the other

2. Motion was made by Harold Baritell, seconded by James Brown to purchase the \$4,850 sander. All in favor. Motion carried.

- The doctor will not release Travis Hull to full-time work yet.
- According to the Deputy Highway position duties, he is allowed to sign the vouchers if the highway superintendent is absent for any reason.

Clerk Report

- Motion was made by Barry Monro, seconded by James Brown to accept the planning board's recommendation to approve the addition to be built on Claude Staley's house. All in favor. Motion carried.
- Dog licensing is up to date.
- A letter from Campanelli & Associates, PC written to the Planning Board regarding controlling the sites of wireless facilities was given to the board to read and discuss later.
- A Town of Lincklaen Facebook account will be created for the purpose of keeping residents more informed.

HUD Report

- HUD project is moving forward. Contractor will be returning to fix the heating issues. Councilman James Brown has been working on the water pump situation.

Cemeteries:

- Mowing is ongoing

New Business

- Discussion on the marijuana law. As a town we can prohibited the selling of marijuana in the town limits but cannot prevent anyone from buying marijuana and bringing it into the town. Town of Lincklaen has no stores so this does not affect the town.
- White Goods Day will be Saturday, September 11th, 9:00 am – 2:00 pm. Notice will be placed online and in the paper.
- Planning for the 2022 Budget – the board is to notify Supervisor Outwater of any changes needed.
- Motion was made by Barry Monro, seconded by Jim Brown to accept Resolution 2-2021 authorizing the adoption of the 2021 Chenango County, NY Hazard Mitigation Plan update
- Equipment has been left in the road on Neal Road by owner Jacob Sautter. He has been asked to remove the equipment as it is blocking the road causing a safety hazard. There has been no response from the sheriff. Supervisor Outwater will be speaking to the sheriff directly.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Harold Baritell to pay: General #6 - #75 in the amount of \$34,168.62 and Highway #71 - #81 in the amount of \$5,313.27. All in favor. Motion carried.

Meeting adjourned at 8:45 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, September 21, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Frank Baritell
Councilman James Brown
Councilman Patrick Holl
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Loretta Hyer
Tracey Straight

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Letters Received:

4. From NYS Division of the Budget – town received another \$157.22 COVID relief money. Towns are still trying to figure out how they can legally use the money to benefit the towns.
5. Letter for Campanelli & Associates re 5G Rollout & controlling the siting of wireless facilities. Supervisor Outwater is going to ask if the county has a policy that the town can review.
6. Letter from the County Youth Bureau informing the town of the amount they could be awarded in 2022 allocations.

Supervisor Outwater opened the floor to Loretta Hyer and Ms. Straight. Ms. Hyer expressed her concern over the equipment that was being left in the road on Neal Rd. Supervisor Outwater had an update from last meeting. Two days after the last board meeting, Supervisor Outwater met with the sheriff, who sent a deputy to speak to the owner and gave him a warning. The owner has ignored the warning. Supervisor Outwater plans to meet with the Sheriff again tomorrow and ask that the owner be ticketed for each vehicle. Highway Superintendent Hull informed the board that he has asked who he needs to call about towing this type of equipment.

Minutes from August 17, 2021, meeting

- The motion was made by Barry Monro, seconded by Patrick Holl to approve the 8/17/2021 meeting minutes. All in favor. Motion carried.

Budget Report August 2021

- The Motion was made by Harold Baritell, seconded by James Brown to approve the August Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- Husted road was fixed at the beginning of the summer, but the weather has destroyed it again.
- Tires – The Highway department will take care of them as soon as they have the time.
- Received the new sander in for the pickup. The invoice is in tonight's bills.
- There is a continuous problem with beavers on Springer Rd. The Highway department has put cages in place.
- Has received no applications in for new highway employee
- The culvert on Hyer Rd cannot be moved. The Darcy's plan on hiring a lawyer to get the highway department to move it.
- The motion was made by Harold Baritell, seconded by Barry Monro to move the old sander to surplus. All in favor. Motion carried.

- The motion was made by Patrick Holl, seconded by Barry Monro to sell the sander for \$1,500. All in favor. Motion carried.
- Motion made by James Brown, seconded by Patrick Holl to purchase snowplow for \$11,000. All in favor. Motion carried.
- To keep our current employee from leaving at the end of the year, he is asking for a wage increase to \$24/hour.

Clerk Report

- Motion was made by Patrick Holl, seconded by James Brown to accept the NYSLRS standard workday and reporting resolution for elected and appointed officials for Sharon Monro All in favor. Motion carried.
- Dog licensing is up to date.
- Motion was made by Patrick Holl, seconded by Barry Monro to accept Lori Rice's resignation letter as Town Garage custodian. All in favor. Motion carried. A new contract will be signed by the new custodian.

HUD Report

- HUD project – Carrie has water and electric. The contractor for the heat did not show up yesterday.

Cemeteries:

- Mowing is ongoing

Old Business

- Appointment of new bookkeeper will be made at October meeting.
- Supervisor Outwater has only heard of one person/household so far that Point Broadband has completed the internet connection. So far, the resident is happy with the increase in speed.

New Business

- Copies of the 2021 Tentative budget was given to all board members.
- Highway Superintendent Hull gave the Town Board his budget proposals for next year and has asked for an increase in his salary.
- A notice will be placed in the Hi, Neighbor and online announcing a public hearing for the 2022 Proposed Budget on Tuesday, October 19, 2021, at 8:00 pm.
- Discussion on budget – another meeting will be needed and is TBD.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by James Brown to pay: General #76 - #83 in the amount of \$15,078.58 and Highway #82 - #90 in the amount of \$80,148.95. All in favor. Motion carried.

Motion was made by Patrick Holl, seconded by Barry Monro to move into executive session. All in favor. Motion carried.

Motion was made by Patrick Holl, seconded by Harold Baritell to move out of executive session. All in favor. Motion carried.

Meeting adjourned at 9:30 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, October 19, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Frank Baritell
Councilman James Brown
Councilman Patrick Holl
Councilman Barry Monroe
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monroe

Others Present

Tom Hastings

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Appointments:

Motion made by Patrick Holl, seconded by James Brown to appoint Mark Monroe as Bookkeeper. Abstained: Barry Monroe. Councilman Baritell, Brown & Holl in favor. Motion carried.

Letters Received:

7. No more news on Broadband company.
8. Supervisor Outwater called Campanelli & Associates, P.C. about the 5G Rollout. They would want \$850. County does not have a plan. Not going to worry about it at this time.

Minutes from September 21, 2021, meeting

- The motion was made by Barry Monroe, seconded by Harold Baritell to approve the 9/21/2021 meeting minutes. All in favor. Motion carried.

Budget Report September 2021

- The Motion was made by Harold Baritell, seconded by Patrick Holl to approve the September Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- The Highway Department is preparing for winter. The salt has been ordered & the new plow delivered.
- The Highway garage did some work for a resident on Hyer Road. He left a message telling the highway department how much he appreciated the work.
- There is a culvert pipe on Springer Rd that is off right of way. Travis is personally going to help the resident out as the problem is on personal property.
- Seasonal roads will be posted on website, Facebook and in the Hi, Neighbor.
- CHIPS have been handed into the Town Clerk
- The mine permit has been completed and accepted
- Other towns say it cost about \$6000 for their trucks to be done. A possibility for the highway department next year.
- Residents and board members have mentioned that it has been hard to connect with Highway Superintendent Hull. Motion made by James Brown, seconded by Harold Baritell for Highway Superintendent Hull to purchase a town cell phone on a monthly AT&T plan with prior cost approval from Supervisor Outwater. All in favor. Motion carried.
- Highway Superintendent Hull has an appointment with the doctor regarding his foot injury on November 18, 2021
- Continuing to fix some roads
- Pitcher has agreed to plow Wentworth/Kibbe Wilcox Road to assist the resident who lives there whose husband is not in good health.

- Have mentioned to Pitcher that Hyer & Neal Roads need fixing so our town can plow.
- \$133 worth of tires were taken over to Chenango County. There might be more and go over the \$250. Board has agreed to remove all the tires even if it goes over \$250
- The sheriff was seen over on Neal Road. Do not know the outcome.

Clerk Report

- Motion was made by Barry Monro, seconded by Patrick Holl to accept the sewage proposal from Arlene & Darryl Poole on Upham Road. All in favor. Motion carried.
- Dog licensing is up to date.
- Country Acres picked up a stray chocolate lab on Freeman Road. It has been adopted.
- Letters concerning the upcoming election go out Wednesday.

HUD Report

- HUD project – Contractor has been to Carrie’s home. Said he needed parts and has not been back – that was 2 weeks ago.
- Supervisor Outwater and Carrie are meeting with Social Services to help sort her situation out.

Cemeteries:

- Last bill from Mierke.

Old Business

- Town supervisors are still working on how to use the COVID relief money granted to the towns.
- Motions was made by Harold Baritell, seconded by James Brown for Supervisor Outwater to sign the Chenango County Snow & Ice Contract. All in favor. Motion carried.

New Business

- The floor was opened to Tom Hastings. He informed the town board that he had put his application in at Cazenovia and had had an interview. He wants to know from the board what they will pay him to keep him here. The board offered him \$22/hour. He says he will stay for another year,

2022 Public Budget Hearing - 8:00 pm

- Motion was made by Barry Monro, seconded by Patrick Holl to open the Public Hearing on the 2022 Budget. All in favor. Motion approved.
- Notice has been read to open the 2022 Budget Public Hearing, Supervisor Outwater has opened the floor to public comment, Supervisor Outwater gives a second opportunity for any public comment regarding the 2022 budget. No public comment has been made.
- Motion was made to close the 2022 Budget Public Hearing by Harold Baritell, seconded by James Brown. All in favor. Motion carried.
- Total amount to be raised by taxes for 2022 budget is \$287,470.00. Budget will be available to the public on the Town’s Website and in the Town Clerk’s office
- Motion was made by Harold Baritell, seconded by James Brown to adopt the 2022 Lincklaen Town Budget as it is currently presented. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Harold Baritell to pay: General #84 - #97 in the amount of \$3,950.52 and Highway #91 - #105 in the amount of \$84,109.61. All in favor. Motion carried.

Meeting adjourned at 8:20 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, November 16, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Frank Baritell
Councilman James Brown
Councilman Patrick Holl
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Diana Doerbecker

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

The Town Board introduced themselves and then Supervisor Outwater opened the floor to Ms. Diana Doerbecker. Ms. Doerbecker has applied for the training for the future clerk position and wanted to introduce herself to the town board and tell them a little about herself.

Appointments:

None

Letters Received:

None

Minutes from October 19, 2021, meeting

- The motion was made by Barry Monro, seconded by James Brown to approve the 10/19/2021 meeting minutes. All in favor. Motion carried.

Budget Report October 2021

- The Motion was made by Harold Baritell, seconded by Patrick Holl to approve the September Financial reports. All in favor. Motion carried. It was noted that the amounts in the clerk fees and the facility charges had been corrected. There was also a question on the change in Snow Removal amount in Highway. This change was due to incorrect coding at the beginning of the summer. The correct code was for CHIP funds not Snow Removal.
- Discussion on CHIPS Report

Highway Superintendent Report

- Town Supervisor Outwater passed on the complaint from a resident about highway employees smoking in the town equipment and asked to remind said employee that it is the law that there is no smoking in town vehicles.
- Highway Superintendent now has a new highway cell #607-345-1915
- There is still equipment on Neal Road. The sheriff has not taken care of the problem. Supervisor Outwater is going to contact him again.
- Plowing the roads began today.
- It was suggested that a general plowing schedule be put on the Website and FB.

Clerk Report

- Dog licensing is up to date.
- There have been 3 residents interested in the clerk position. After learning what the position entailed, one has withdrawn her interest. The other 2 have stopped into the clerk's office to learn more about the position and duties involved. Both are still interested and have the necessary skills to do the job.

HUD Report

- HUD project – Social Services has set up HEAP, set up monthly social assistance for Carrie. Also set up a federal program to pay her electric bill. She does have water, but pipes are above ground and are freezing. Contractor thinks he might have a solution to this problem.

Cemeteries:

- No longer plowing in winter months

Old Business

- It has been suggested that the COVID relief money be used to further the reach of broadband to more rural residents. Supervisor Outwater will investigate this possibility and what the cost would be.

New Business

- Motion was made by Barry Monro, seconded by Patrick Holl to accept the proposed plans from the Planning Board for the new doublewide & slab on Donna Plummer's property at 531 County Rd 13 and the demolition of the old trailer. All in favor. Motion carried.
- Motion to move into executive session made by Harold Baritell, seconded by Barry Monro. All in favor. Motion carried
- Motion to move out of executive session made by Harold Baritell, seconded by Patrick Holl. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #98 - #107 in the amount of \$6,689.81 and Highway #106 - #120 in the amount of \$30,200.86. All in favor. Motion carried.

Meeting adjourned at 8:30 pm.

Sharon Monro, Lincklaen Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, December 21, 2021

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Frank Baritell
Councilman James Brown
Councilman Patrick Holl
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Outwater at 7:00 pm.

Letters Received:

1. From NYS Agriculture and Markets informing the town that the annual inspection for the dog shelter has been completed and Country Acres Pet Services has been rated “unsatisfactory” as noted in letter. They have been given 30 days to meet compliance.
2. An email from Tim Ball at K2 Renew inquiring about leasing municipal land for solar energy. There is no land available to be leased. The letter will be given to the planning board to create regulations on land leasing for the use of solar energy to help protect the town residents from being left with the equipment when the company no longer wants to lease the land and for the company to pay the extra taxes.

Appointments:

The Town Justice, Justin Rice has informed the Town Supervisor that he intends to retire. The town will be needing a new Town Justice in 2022.

Minutes from November 16, 2021, meeting

- The motion was made by Barry Monro, seconded by Patrick Holl to approve the 11/16/2021 meeting minutes with the correction made under cemeteries from “plowing” to “mowing”. All in favor. Motion carried.

Budget Report November 2021

- The Motion was made by Harold Baritell, seconded by Patrick Holl to approve the November Financial reports. All in favor. Motion carried.

Highway Superintendent Report

- The equipment has been removed from Neal Road.
- Rusting heating ducts in the garage have been replaced.
- Question regarding motor for new sander from last month’s bills was answered.

Clerk Report

- Dog licensing is up to date.
- Highway’s winter hours and plowing schedule has been placed on website and FB
- The 2022 Property Taxes were all mailed out today.
- Training for the new town clerk begins January 3rd with Diana Doerbecker.
- Motion was made by Harold Baritell, seconded by James Brown to make a new resolution to approve Steven Graham’s NYSLRS standard workday reporting.

HUD Report

- HUD project – Carrie now has heat. Nothing else new to report.

Cemeteries:

- Nothing new to report

Old Business

- Motion was made by Harold Baritell, seconded by James Brown to allow the Town Supervisor to move forward in using the COVID-19 Relief Fund money to ensure that all town roads have Point Broadband so all residents who want faster internet service will have access to it. If the cost is more than \$19,299.78, then the Town Supervisor is to wait until the second payment of COVID-19 Relief money is received. All in favor. Motion Carried.

New Business

- Rewording to Employee policy to clarify working overtime on a holiday. Changes will be made by clerk to be brought to January meeting for approval.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #108 - #116 in the amount of \$2,755.01 and Highway #121 - #131 in the amount of \$13,847.06. All in favor. Motion carried.

Meeting adjourned at 8:00 pm.

Sharon Monro, Lincklaen Town Clerk