

Town of Lincklaen Monthly Board Meeting
Tuesday, January 18, 2022
Town Hall – 7:00 PM

Members Present

Councilman Harold Frank Baritell
Councilman James Brown
Councilman Patrick Holl
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Doerbecker

Others Present

Absent

Supervisor Wayne Outwater

The organization meeting of the Lincklaen Town Board was called to order by Deputy Supervisor Barry Monro at 7:00 pm.

Town of Lincklaen Organization Meeting

Depositories -	Supervisor -	NBT and Citizens Bank
	Justice -	NBT
	Town Clerk/Tax Collector -	NBT
Official Newspaper -		Hi Neighbor
Town Clerk/Tax Collector/Registrar -		Sharon Monro
Deputy Registrar -		Diana Doerbecker
Health Officer -		Chenango County Public Health
Code Enforcement -		Chenango County
Town Attorney -		Mark Levy
Dog Control Officer -		Country Acres Pet Services
Town Bookkeeper -		Mark Monro
Assessor -		Steven Graham
Historian -		Melissa Losaw
Constable -		Vacant
Deputy Supervisor -		Sharon Monro
Board of Review -		Norman Monro (9/30/2022)
		Mike Gast (12/31/2025)
		Barbara Graves (12/31/2025)
Planning Board -		Janice Custer (Chairperson) (12/31/2022)
		Mark Monro (12/31/22)
		Mahaley Holl (12/31/22)
		Ronald Graham (12/31/25)
		Beth Malson (12/31/22)
HUD Committee -		Town Board Members
Deputy Hwy Superintendent -		Tom Hastings
Cemetery Caretaker -		Shane Foster

The Town Board will meet every third Tuesday at 7:00 pm in the Town Hall.
The Planning Board will meet every first Thursday (as needed) at 7:00 pm in the Town Hall.
The Town Justice will hold court every 2nd and 4th Wednesday at 7:00 pm at the Town Hall
Mileage reimbursement for 2022 is \$0.585 per mile.

Appointment of Sharon Monro to position of Tax Collector/Registrar for January 1, 2022 – December 31, 2022

Motion made by Patrick Holl, seconded by James Brown to approve the above appointments. All in favor. Motion carried.

The regular monthly meeting of the Lincklaen town board was called to order by Deputy Supervisor, Sharon Monro.

Letters Received:

1. Resignation letter received from Justin Rice, resigning his position as town Justice effective immediately. Motion made by Harold Baritell, seconded by Barry Monro to accept resignation letter. All in favor. Motion carried.
2. Letter from State of New York Unified Court System, requesting a copy of the audit of the Lincklaen court records for the fiscal year ending 2021. Justice Justin Rice has not submitted his court records for 2020 yet, the town board recommended that the clerk send a certified letter to Justin Rice requesting records for the year 2020 and 2021.
3. Letter from the Chenango County Election Board informing the town that there is a change of procedures in submitting the Certificate of Offices to the Chenango County Board of Elections.
4. Letter from Country Acres Pet Services informing the town that they are making the necessary changes to meet the requirements of their yearly inspection.

Appointments:

None

Minutes from December 21, 2021, meeting

- The motion was made by Barry Monro, seconded by Harold Baritell to approve the 12/21/2021 meeting minutes All in favor. Motion carried.

Budget Report December 2021

- The Motion was made by Harold Baritell, seconded by James Brown to approve the December Financial reports, and close the fiscal year 2021. All in favor. Motion carried. Councilman Baritell inquired about moving Highway and General Money into the Reserves. Supervisor Outwater would like to wait until next month to move this money. Councilman Baritell has noted that \$90,981.95 from Highway fund and \$27,039.23 from General fund needs to be moved into the reserves.

Highway Superintendent Report

- County roads are in need of repair and it makes them difficult to plow. Highway Superintendent Hull, recommends that we do not plow county road next year unless the are repaired.
- There are many mailboxes in poor condition and incorrectly positioned to the road, that allows for proper snow plowing. The town clerk will upload to our website and facebook the proper location and condition of mailboxes.
- The new Loader will be here by the end of the month.
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Clerk Report

- Dog licensing is up to date.
- Property taxes received to date is \$166,883.75.
- General Budget and Fire is complete, collection for highway

- NY State Retirement Record of Activities for Town Clerk, Sharon Monro. Motion made by Barry Monro and seconded by Patrick Holl. All in favor, Motion carried.
- Clerk's 6-month report correction, \$114.00 should be \$1114.00. Motion made by Patrick Holl, seconded by James Brown to accept the clerk's 6-month report with correction.
- Ferrell Gas sent a check for the credit amount that was on the town highway's account. The town clerk returned the check with the December bill for the credit to be used towards the bill.

HUD Report

- HUD project – Carrie is currently not living in her house.
- Letter arrived from Brad and Mahaley Holl thanking the town board for their patience and understanding in the delay of their HUD payments. They are now back on track.

Cemeteries:

- Nothing new to report

New Business

- Councilman Brown inquired if there was an update on the installation of Point Broadband internet throughout the town. There has been no news.
- Supervisor Outwater has no update yet on using covid funds to ensure the whole town has internet.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #1- #9 in the amount of \$3,207.68 and Highway #1 -#12 in the amount of \$112,597.31 All in favor. Motion carried.

Meeting adjourned at 7:45 pm.

Diana Doerbecker, Deputy Town Clerk

Town of Lincklaen Monthly Board Meeting
Tuesday, February 15, 2022
Town Hall – 7:00 PM

Members Present

Councilman Harold Frank Baritell
Councilman James Brown
Councilman Patrick Holl
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

Supervisor Wayne Outwater

The regular monthly meeting of the Lincklaen town board was called to order by Deputy Supervisor, Sharon Monro.

Letters Received:

5. Resignation letter received from James Brown, resigning his position as town councilman effective end of March. Motion made by Harold Baritell, seconded by Barry Monro to accept resignation letter. All in favor. Motion carried.
6. Letter from Smith Ambulance regarding annual contract for 2022. Motion made by Harold Baritell, seconded by James Brown to approve and sign Smith Ambulance contract. All in favor. Motion carried.
7. Letter from South Otselic regarding annual contract for 2022. Motion made by James Brown, seconded by Barry Monro. All in favor. Motion carried.

Appointments:

None

Minutes from January 18, 2022, meeting

- The motion was made by Barry Monro, seconded by James Brown, to approve the 1/18/2022 meeting minutes All in favor. Motion carried.

Budget Report January 18, 2022

- Wayne was talking with the bank about the non-active accounts we have with them and if they are still needed.
Councilman Barry Monro and Deputy Supervisor Sharon Monro are listed on all accounts with bank as signers.
- Councilman Holl asked if a service fee is usually charged monthly for the Covid 19 account.
Answer is yes.
- Motion made by Harold Baritell, seconded by James Brown to accept the budget and profit report. All in favor. Motion carried.
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Highway Superintendent Report

- Highway Superintendent Hull's personal cell phone was not working, was short on his personal credit card to pay for it so he used the town credit card. He immediately came to clerk's office and reimbursed the town clerk for the money he put on the town card.
- Calling Joel Marshall to cut down trees on Joe Road and at Howard's.

- Councilman Holl will give Travis a business card of the guy who sandblasts.
- Discussion with board regarding giving the option of taking their lunch break at the end of the day to employees. Clerk will be creating a waiver form to be signed by employees who wish to take this option, which will be reviewed and pending approval at next board meeting.
- New loader has not arrived yet.

Clerk Report

- Dog licensing is up to date.
- A stray dog (spaniel) was picked up 1/27/22 by Country Acres Pet Services.
- Tax collection for Highway Fund is complete. Property taxes received to date is \$377,133.97, we have made 1st payment to County.
- Mailbox regulations and Covid Test availability was posted on the town website and on our Facebook page.
- New Justice Robert Brenzel's information and hours was also posted on the town website and on our Facebook page.
- Employee health insurance goes up in March; they will be paying \$681.36 more for the year.
- A certified letter to Justin Rice came back with signature of Rebecca Dowling. We are still waiting for return of laptop and keys.
- New Judge Robert Brenzel has no keys for the file cabinets. He also has 4 cases he needs to deal with.
- Councilman Brown mentioned that the Covid tests we are giving out, expire June 2022, so that people are aware of date.

HUD Report

- HUD project – one HUD payment is outstanding for this month.

Cemeteries:

- Nothing new to report

New Business

- Councilman Holl discussed the poles put up on Route 12 by Point Broadband and the farmers concerns about getting their equipment under it. Councilman Baritell wanted to know who gave them authorization to put poles up. As of the typing of these minutes the town clerk discussed with Supervisor Outwater these concerns. Supervisor Outwater said that the reason why National Grid poles are not being used is because the equipment is too heavy for the poles. New poles and their placement were approved by the county. Supervisor Outwater will be calling the County to relay the concerns of the farmers.
- Neil Road - vehicles and dumpsters are in the road again preventing town vehicles from plowing and other vehicles from getting through. The Sheriff was called February 15th, and town board suggested to Highway Superintendent to take pictures and send them to town clerk who will forward to the Sheriff and keep for records.
- The planning board had two permits from Chad Poli to present to the town board. Motion made by Harold Baritell, seconded by Barry Monro to approve the building permits for Chad Poli to construct a 20 x 30 storage shed and a 12 x 20 pavilion at 717 Wothe Freeman Road. All in favor. Motion carried

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #10 - #18 in the amount of \$18,747.93 and Highway #13 - #21 in the amount of \$4,497.48 All in favor. Motion carried.

Meeting adjourned at 7:48 pm.

Diana Doerbecker, Deputy Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday, March 15, 2022

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Frank Baritell
Councilman James Brown
Councilman Patrick Holl
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

Councilman Barry Monro

The regular monthly meeting of the Lincklaen town board was called to order by Supervisor Wayne Outwater.

Letters Received:

8. From Ag. & Markets informing the Town Board that Country Acres Pet Services is now in full compliance.
9. Water Conservation regarding roadside seeding. Superintendent Hull received a letter as well and will look at the information.

Appointments:

None

Minutes from February 15, 2022, meeting

- The motion was made by Patrick Holl, seconded by James Brown, to approve the 2/15/2022 meeting minutes All in favor. Motion carried.

Budget Report February 2022

- Motion made by Harold Baritell, seconded by Patrick Holl to accept the February financial report with an amount correction. All in favor. Motion carried.
- Supervisor Outwater will be inquiring of the bank regarding the service charge on the COVID-19 account.

Highway Superintendent Report

- The loader will only be arriving at the end of March or beginning of April.
- Town credit cards can only be used for Town purchases and not personal use.
- Motion was made by Harold Baritell, seconded by Patrick Holl to approve the 2022 Chenango County Mowing contract. All in favor. Motion approved.

Clerk Report

- Dog licensing is up to date.
- Tax collection has slowed but is ongoing.
- The internet contract with Frontier has expired. The town will not be renewing the contract but will be switching to Point Broadband. There will be a \$80 increase to the bill until the switch is made.

- Solar Energy Zoom Meeting on Wednesday, March 23 for anyone interested.
- Justin Rice has returned the Town Justice's keys, laptop, and passwords.

HUD Report

- HUD project – one HUD payment is outstanding for this month.
- The project with Carrie Jagger-Samios is considered complete.

Cemeteries:

- Nothing new to report

New Business

- Point Broadband is hoping to have connections complete by May 1st for everyone on the grid. The poles, the height of the poles and placement of said poles on Route 12 were approved by the county engineer. Phone lines are required to be 15.5 feet and power lines at 18 feet. Combines reach 14 feet. A letter will be sent to Barbland Dairy asking them to remind their employees to lower the combines and to be careful on the roads and while driving the farm equipment.
- Motion was made by Patrick Holl, seconded by Harold Baritell to approve the lunch waiver form that will be in effect as of this meeting. All in favor. Motion carried.
- Motion made by Harold Baritell, seconded by James Brown to approve the changes made to the Employee policy on holiday payment and the new lunch waiver form. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Patrick Holl, seconded by Harold Baritell to pay: General #19 - #25 in the amount of \$2,244.48 and Highway #22 - #31 in the amount of \$14,492.34 All in favor. Motion carried.

Meeting adjourned at 8:00 pm.
Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting

Friday, April 22, 2022

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Frank Baritell
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

Councilman Patrick Holl

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:00pm.

Letters Received:

10. Town of Babylon – ARPA FUNDING – Information on what you could use it for. They are using it to build up employee’s health, maintain good operations, boost morale, and improve relations with labor.
11. Claudia Tenney- Community Project Funding (CPF) encouraging towns to submit applications.
12. Nelnet Community Solar – Nelnet Renewable Energy connecting with consumers, businesses, churches, school, municipalities, to provide information on community solar, how it works and how people can benefit from the program. They can save 10% on their electric bill. Mark Johnson, mark.johnson3@nelnet.net, 317.457.2074
13. Chenango County Office of Emergency Services -Free upgrade through grant, this project will upgrade our current subscriber list and also include a new system to local highway departments on UHF. The benefit of this upgraded system will now migrate all of our major responders to UHF, so Fire/EMS can talk with Law Enforcement, County DPW and local highway departments through the use of various talk-group and subscriber programming. We need to do the survey! Superintendent Hull said we get our radios through Cortland County. Supervisor Outwater told Superintendent Hull to investigate it.
14. Clean Energy Communities Grant Fund - We have already replaced our street lighting to LED.
15. James Moore & Company, Zach Chalifour – Offering to help us spend our ARPA money, starting cost \$5,000.00.
16. Campanelli & Associates, P.C. – Offering services to update our local zoning ordinances regarding 5G Wireless Facilities. Does not pertain to us.

Appointments:

None

Minutes from March 15, 2022, meeting

- The motion was made by Barry Monro, seconded by Harold Baritell, to approve the 3 /15/2022 meeting minutes All in favor. Motion carried.

Budget Report March 2022

- Motion made by Harold Baritell, seconded by Barry Monro to accept the March financial report. All in favor. Motion carried.

Highway Superintendent Report

- The loader delivery is still delayed.
- Responding to emails: Mary Husner complained that her mailbox has been hit and damaged many times, she says that her mailbox is placed per postal guidelines. Superintendent Hull said that the snow hitting the mailbox is causing the damage. Superintendent Hull is supposed to respond to her.
- Neal Road not plowed due to not being able to get through, Jacob Sautter, 441 Neal Road, repeatedly has equipment blocking the road.
- Highway plowing (56x) and materials billed to Chenango County Highway Department given to Town Clerk Monro to be mailed to Chenango County.
- CHIPS – Using Chips money to repave the entire Lincklaen Center Road.
- Pipe on Bowen Hill Road fixed - In between Lincklaen and South Otselic, worked together on.
- Replaced pipe on Lincklaen Center Road
- Going to look over other pipes in town to see what needs replacing.
- Tree removal pricing from Joel Marshall, \$1000 / \$2000. Seems high, will get prices from other sources too
- 32 trees down from the snow storm
- Seasonal roads have trees down that have not been attended to yet due to getting main roads cleared of trees debris first. They will be cleared by May 1st. Murray, Hyer, Wentworth, Lane Hill, & Husted closed.
- Truck painted - \$2500 - \$3000 To sandblast, guy never showed up.

Equipment Mileage / Hours

#3 – 104,515.4 miles
#4 – 15,738.2 miles
#6 - 37,858.7 miles
#10 - 95,358 miles
Loader 1,373 hours
Excavator 2,084 hours
Tractor 452.7 hour
Grader did not have

Clerk Report

- Dumping ordinance needs to be read through, discussed and adopted at the next meeting.
- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review.
- Binding of town minutes, we will be binding town minutes from 2012 to 2021 through DCMO BOCES.
- Envelopes for Town Justice will be ordered through DCMO BOCES.
- Resolution 1-2022 to start using DCMO BOCES for printing, binding, etc. Motion made by Harold Baritell and seconded by Barry Monroe. All in Favor, Motion carried. Contract was signed and will be mailed back to DCMO BOCES.
- Resolution 2-2022 for 2022 CORE HSA, and 2022 WRAP SPD, motion was made by Barry Monro and seconded by Harold Baritell, All in Favor, Motion Carried
- Taxes paid \$443,294.99; Interest paid \$819.95
- Letter sent to Barbland Dairy regarding farm equipment and internet lines.
- Mowing contracts updated and sent.

- Need to purchase Bulletin Board for Town Clerk Office to post all bulletins and town information. We will be purchasing a 36" x 45" Outdoor Enclosed Bulletin board with top-hinged door. \$806.97. Motion made by Harold Baritell and seconded by Barry Monro, All in favor. Motion carried.

Solvent Saver – The U.S. Environmental Protection Agency is currently conducting its second five-year review of cleanup activities at the Solvent Saver Superfund site, located in town Lincklaen. The purpose of the five-year review is to ensure that the cleanup actions to date continue to be protective of public health and environment. It is anticipated that the five-year review report will be available by June 2022 on website: www.epa.gov/superfund/solvent-savers

HUD Report

- HUD project – HUD payments still outstanding. Brad & Mahaley Holl owe \$2,358.62

Cemeteries:

- Lincklaen Center Cemetery has tree debris from last storm.

New Business

- Point Broadband to be extended to County Rd 12, \$7,000.00 and Paradise Hill Rd, \$12,000.00. Total of \$19,000.00 for everyone to have internet. Need to put in application to get this approved by NEU for Covid funds to cover this.
- Supervisor Outwater contacted Madison County DA, regarding Hwy Superintendent Hull's court case. He was told that Highway Superintendent Hull needs to repay the town \$650.00 and do 50 hours of community service. Superintendent Hull said that Justice Justin Rice told him to wait for probation department to contact him. Which he has had no contact from them. Supervisor Outwater will investigate the communication discrepancy.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Harold Baritell, seconded by Barry Monro to pay: General #26 - #33 in the amount of \$2,723.16 and Highway #33 - #47 in the amount of \$12,895.34. All in favor. Motion carried.

Meeting adjourned at 8:15 pm.
Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting

Friday, May 17, 2022

Town Hall – 7:40 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Frank Baritell
Councilman Patrick Holl
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

6:30 – 7:30 Point Broadband did a presentation showing different options available for their internet service and answered questions.

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:40pm.

Letters Received:

17. Letter from Steel Sales Inc. – As of May 1, 2022, they will continue free delivery for any orders over \$400.00 or more, but for orders under \$400 (with a \$200 minimum order) there will be a \$50.00 fee to deliver.
18. Letter received from Chenango County Treasurer's Office. Check was received for 1st quarter 2022 sales tax distribution which included a deduction for the Distressed Hospital Fund of \$37,000 disbursement.

Appointments:

None

Minutes from April 19, 2022, meeting

- The motion was made by Pat Holl, seconded by Barry Monro, to approve the 4/19/2022 meeting minutes. All in favor. Motion carried.

Budget Report April 2022

- Mistake found in financials by Harold Baritell. Motion to table until the next month by Harold Baritell, seconded by Pat Holl. All in favor. Motion carried.

Highway Superintendent Report

- The loader delivery is still delayed.
- Tree removal - got pricing from 2 other companies and settled on Scott Barrett who was \$500 cheaper, he has liability insurance.
- New employee Judd Pitsley, starting Monday, May 23, 2022.
- Chips Money \$236,000 available, we will up the budget next year.
- Discussion on paving Millers Corners Road and Neal Road, have residents asking for this. Got quotes from Suit-Kote, this is something that would have to be budgeted for next year. Travis would also have to check all coverts on those roads to make sure they are up to par.
- Eugene Williams will be cleaning up the scrap metal. Payment will be a 50/50 split.

Equipment Mileage / Hours

April Mileage was filed; no updates for May.

Clerk Report

- Dumping ordinance needs to be read through, discussed and adopted at the next meeting in May, postponed till June Meeting.
- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till June meeting.
- Mowing contracts received signed and insurance forms provided. Discussion about increasing cost of mowing for all cemeteries by 20% due to the cost of fuel. If prices go down the cost will go down also. Motion was made by Harold Baritell and seconded by Pat Holl. All in Favor. Motion carried.
- Clerk Sharon Monro ordered Bulletin Board, Printer and Laptop computer for Clerks office.
- Enchanted Forest Water Safari trip discussed as to whether we were holding it this year. Board approved doing the trip this year. We must have a minimum of 10 children participating in order to do the trip. We are looking for someone to step up to organize and supervise the trip.
- Dog enumeration discussed. Plan to do it when needed.

Solvent Saver – It is anticipated that the five-year review report will be available by June 2022 on website: www.epa.gov/superfund/solvent-savers

HUD Report

- HUD project – HUD payments still outstanding.

Cemeteries:

- Lincklaen Center Cemetery has tree debris from last storm. Looking into someone clearing debris.

New Business

- Discussion on ATV and UTV use on town roads. Board looked over a resolution from another town. Barry Monro will find out about from other clubs and see if they have a law for this.
- Supervisor Outwater and Councilman Holl will be hanging flags on flagpole next week.

Old Business

- Madison County DA has informed Supervisor Outwater that money owed to the town will be paid.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #34 - #40 in the amount of \$2,634.70 and Highway #48 - #55 in the amount of \$15,212.24. All in favor. Motion carried.

Motion made to go into Executive Session by Patrick Holl and Seconded by Barry Monro. All in Favor. Motion carried.

Motion made to come out of Executive Session by Harold Baritell and Seconded by Barry Monro. All in Favor. Motion carried.

Meeting adjourned at 9:05 pm.

Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday June 21, 2022

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Patrick Holl
Councilman Barry Monro
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

Councilman Harold Frank Baritell

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:06pm.

Letters Received:

1. From NY State Comptroller regarding Justice Justin Rice wanting to know if any cases came through his office last year.
2. Cornell Cooperative Extension regarding grants to fund EV charging stations.
3. County of Chenango Board of Supervisors Effective July 1, 2022 mileage reimbursement is being increase to 62.5 cents per mile.
4. State of NY, offer of a gasoline card for municipality use.
5. New York State Deferred Compensation Plan – regarding voluntary retirement savings plans offered to state employees.

Appointments:

None

Minutes from May 17, 2022, meeting

- The motion was made by Barry Monro, seconded by Pat Holl, to approve the 5/17/2022 meeting minutes. All in favor. Motion carried.

Budget Report May 2022 & June 2022

- Mistake corrected in April financials, motion made to approve by Barry Monro, Seconded by Patrick Holl. All in favor. Motion carried.
- Motion made by Patrick Holl. Seconded by Barry Monro to approve May financials. All in favor. Motion carried.

Highway Superintendent Report

- Supervisor Outwater discussed the need to follow our town policies otherwise the town could be liable, Superintendent Hull agreed.
- New Employee – Superintendent Hull said new employee is hired as laborer only.
- The loader was delivered, waiting on insurance.
- Tree removal is complete.
- There are 8-10 cord of free firewood located at the Town Barn. If anyone wants the wood, it must be loaded by town employees. Wood is not cut to log size. Contact Highway Department for more information.

- Eugene Williams will be cleaning up the scrap metal. Payment will be a 50/50 split. Superintendent Hull has discussed with Mr. Williams what to take and what not to take.
- County road mowing starts Wednesday, June 22, 2022. The back roads will be done following County roads.
- CHIPS - Lincklaen Center Road to be paved, waiting on Suit-Kote for scheduling.
- Councilman Monro mentioned many leaning trees on several roads that need to be addressed.

Equipment Mileage / Hours

April Mileage was filed, no updates for June.

Clerk Report

- Dumping ordinance needs to be read through, discussed and adopted at the next meeting in June, postponed till July Meeting.
- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till July meeting.
- Clerk Sharon Monro ordered Bulletin should be here in July.
- Binding the minutes from 2010 to 2021, will be done by BOCES
- Tax books closed and sent back to county.
- Justice envelopes ordered 500 = \$85.00.
- Late dog licenses ticketed, 2 taken care of and 1 outstanding.
- Rabies Clinic will be held Tuesday August 2nd, from 5:30 to 6:30 pm at Town Garage.
- Enchanted Forest Water Safari trip set for August 11. Bus cost will be \$34.07 per hour.

Solvent Saver – It is anticipated that the five-year review report will be available by July 2022 on website: www.epa.gov/superfund/solvent-savers

HUD Report

- HUD project – One person's HUD payment has been outstanding for a while. It is costing the town money to mail out the invoices each month with no receipt of payment. The board decided that a final letter with the full amount due will be sent to the resident.

Cemeteries:

- All cemeteries have been mowed.

New Business

- Subdivision for Arthur Brown was approved and submitted by the Town Planning Board for Town Board approval. Motion made to approve subdivision by Barry Monro and Seconded by Patrick Holl. All in Favor. Motion Carried.
- Supervisor Outwater to meet with Town Clerk to draft a resolution for ATV and UTV use on town roads. Justice said that he would honor the policy.
- July 12 at 7pm is the Republican Caucus. We are looking for a town justice, if anyone is interested, please contact Town Clerk Sharon Monro.

Old Business

None

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #41 - #46 in the amount of \$3,628.09 and Highway #56 - #65 in the amount of \$24,533.30. All in favor. Motion carried.

Meeting adjourned at 8:23 pm.
Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting

Tuesday August 30, 2022

Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Patrick Holl
Councilman Barry Monro
Councilman Harold Baritell
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:00pm.

Guest

Letters Received:

Appointments:

None

Minutes from June 21, 2022, meeting

- The motion was made by Barry Monro, seconded by Pat Holl, to approve the 6/21/2022 meeting minutes. All in favor. Motion carried.

Budget Report June 2022

- Motion made by Patrick Holl, seconded by Barry Monro to approve June financials. All in favor. Motion carried.

Highway Superintendent Report

- Supervisor Outwater mentioned that there was a dead tree on Lincklaen Center Road – looks dangerous, could fall. Travis said it is on the list to be done.
- Plans to get lift to cut brush next month.
- Still have firewood left
- Pricing on sandblasting one truck - \$1600.00
- Cut back on edges of road have been done for Lincklaen Center Road getting ready to chip and seal.
- Justin Pittsley took pre-employment test today – waiting for results.

Equipment Mileage / Hours

April Mileage was filed, no updates for July.

Clerk Report

- Dumping ordinance needs to be read through, discussed and adopted at the next meeting in August.
- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till August meeting.

- Clerk Sharon Monro - Bulletin should be here July 20th.
- Binding the minutes from 2010 to 2021, we are gathering files to send to BOCES
- Justice envelopes picked up and delivered, BOCES will bill us.
- One late dog license taken care of. One still outstanding.
- Enchanted Forest Water Safari trip set for August 11, we have one child signed up so far.
- **Solvent Saver** – It is anticipated that the five-year review report will be available by July 2022 on website: www.epa.gov/superfund/solvent-savers. Have not received report yet.

HUD Report

- HUD project – Final letter went with final debt payment due 12/31/23.

Cemeteries:

- All cemeteries have been mowed. Some are looking a little brown.

Old Business

- Supervisor Outwater will be meeting with Town Clerk to draft resolution for ATV & UTV use of town roads.

New Business

- Supervisor Outwater reached out to town of Pitcher and South Otselic to see if they wanted to do a joint Garage Sale Day. South Otselic is interested in doing it with us. We are waiting to hear from Pitcher. Date is set for August 27 & 28th from 9 am – 4 pm.
- We will be holding a Tire and Whites Goods Day, August 27th from 9am-2pm at the Old Lincklaen Town Barn (behind Town Hall).
- Resolution for ATV & UTV Road usage will be ready for review by the board at next board meeting with a map of suggested drivable roads.
- Mr. Jim Merchant spoke at meeting about ATV & UTV having access to roads, It is suggested all must carry Insurance and Certificate of ownership. Possible suggestion of Town Registration fee.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Patrick Holl to pay: General #47 - #59 in the amount of \$3,304.63 and Highway #66 - #80 in the amount of \$7804.31. All in favor. Motion carried.

Meeting adjourned at 8:00 pm.
Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting
Tuesday August 30, 2022
Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Patrick Holl
Councilman Barry Monro
Councilman Harold Baritell
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Dave Crane – NBT Ins.
Jim Merchant

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:00pm.

Equipment and Property Insurance

Supervisor Outwater opened the meeting with Dave Craine from NBT Insurance Agency LLC. Mr. Craine presented the new renewal for the equipment and property insurance coverage. All coverages were reviewed by the board. This year's renewal cost has increased to \$31,940.37.

Appointments:

None

Minutes from July 19, 2022, meeting

- The motion was made by Barry Monro, seconded by Pat Holl, to approve the 7/19/2022 meeting minutes. All in favor. Motion carried.

Budget Report July 2022

- Motion made by Patrick Holl, seconded by Harold Baritell to approve July financials. All in favor. Motion carried.

Highway Superintendent Report

- CHIPS is completed, have about \$20,000.00 in the fund left to use. Needs time to fix the roller.
- Dump truck box sandblasted (took 3 days) & painted.
- Discussion of weight of vehicles using our roads, and if there should be a limit.
- Dead tree still on Lincklaen Road (need a lift to remove it).
- Budget suggestion for highway, going to give to Wayne.

Equipment Mileage / Hours

2008 International #10 Mileage 96,170
2012 Western Star #3 Mileage 108,355
2012 Western Star #6 Mileage 37,908
2016 Western Star #4 Mileage 15,844

Clerk Report

- Dumping ordinance needs to be read through, discussed, and adopted at the next meeting in September.

- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till September meeting.
- Binding the minutes from 2010 to 2021, we are gathering files to send to BOCES, ongoing.
- Enchanted Forest Water Safari trip was cancelled due to not enough participants.
- Foil request for all building permit records for all parcels in our jurisdiction has been made by Symbium Corporation. This will be a long process and we are working with the planning board to gather all information.
- Dog licenses up to date.

Solvent Saver – It is anticipated that the five-year review report will be available by July 2022 on website: www.epa.gov/superfund/solvent-savers. Have not received report yet.

HUD Report

- No updates

Cemeteries:

- None

Old Business

- Supervisor Outwater will be meeting with Town Clerk to draft resolution for ATV & UTV use of town roads.
- Supervisor Outwater handed out maps highlighting possible roads to use, board will look over and discuss. He will call the lawyer to see whether this should be a policy or law.
- White goods had a good turnout, Garage sales did not have a big response.
- Jim Merchant – Presented a copy of the policy from North Norwich regarding ATV and UTV law.

New Business

- We will contact Hi Neighbor to see if we can have a Box for the Hi Neighbor available at the Town Hall.
- Covid Relief Fund Money – Supervisor Outwater is looking to use the money to make Town Hall an Emergency designation.
- Purchasing a generator, air conditioner, emergency cots. Councilman Barry Monro made a motion to investigate pricing information for this. Councilman Baritell seconded motion, All in favor, motion approved.
- Town board reviewed the towns drug policy and agreed on the interpretation that the employee must pay for follow up tests after testing positive on a drug test.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Harold Baritell, seconded by Barry Monro to pay: General #60 - #67 in the amount of \$34,119.45 and Highway #79 - #91 in the amount of \$26,816.51. All in favor. Motion carried.

Meeting adjourned at 8:42pm.
Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting
Tuesday September 20, 2022
Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Patrick Holl
Councilman Barry Monro
Councilman Harold Baritell
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:01pm.

Letters: Chenango County Treasurer’s Office Delinquent Tax Services, County Office Building – Sales Tax growth is slowing down.

Appointments:

None

Minutes from August 30, 2022, meeting

- The motion was made by Barry Monro, seconded by Pat Holl, to approve the 08/30/2022 meeting minutes. All in favor. Motion carried.

Budget Report August 2022

- Motion made by Patrick Holl, seconded by Harold Baritell to approve August financials. All in favor. Motion carried.

Highway Superintendent Report

Roller – taking to get fixed at Covert Diesel Repair

Trees on Joe Road – Marshalls gave quote of \$6,500.00 total of 8 trees, leaving the wood and removing brush. Only have \$2,500 left in the budget line. Rest will be taken out of general repair. The Highway Superintendent will find out how much more money it is to add the 3 dead trees on Lincklaen Center Road to the quote. Motion made by Harold Baritell and seconded by Barry Monro to remove all trees on Joe Road and Lincklaen Center Road, not to exceed \$8,000.00. All in Favor. Motion carried.

Equipment Mileage / Hours August

2008 International #10 Mileage 96,170
2012 Western Star #3 Mileage 108,355
2012 Western Star #6 Mileage 37,908
2016 Western Star #4 Mileage 15,844

Clerk Report

- Dumping ordinance needs to be read through, discussed, and adopted at the next meeting in September.

- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till September meeting.
- Binding the minutes from 2010 to 2021, we are gathering files to send to BOCES, ongoing.
- Foil request for all building permit records for all parcels in our jurisdiction has been made by Symbium Corporation. **We are almost complete with this.**
- Dog licenses up to date.
- Building permit fees will be raised from \$1.00 to \$5.00 effective immediately. Motion made by Patrick Holl and Seconded by Harold Baritell to increase the building permit fee to \$5.00. All in favor. Motion carried.

Solvent Saver –Five-year review report is in, has been put on the website:
[www.epa.gov/superfund/solvent-savers.](http://www.epa.gov/superfund/solvent-savers)

Lincklaen Revolving Loan Fund

- No updates

Cemeteries:

- Supervisor Outwater went to visit the cemeteries and they are not being maintained the way they should be.

Old Business

- Supervisor Outwater handed out maps highlighting possible roads to use, board will look over and discuss. He will call the lawyer to see whether this should be a policy or law. He will have a proposed policy at the October meeting for the board to review and discuss.
- Covid Relief Fund Money – Supervisor Outwater is looking to use the money to make Town Hall an emergency designation by purchasing a generator, air conditioner, emergency cots etc. Still looking into this.

New Business

- Budget given out to all board members and will be finalized next month. Discussion on some budget proposals.
- Budget Public Hearing @ 8PM, October 18, 2022

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Barry Monro, seconded by Pat Holl to pay: General #68 - #80 in the amount of \$16,379.87 and Highway #92 - #103 in the amount of \$85,724.56 All in favor. Motion carried.

Meeting adjourned at 8:57pm.
 Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting (Amended)
Tuesday October 18, 2022
Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Patrick Holl
Councilman Barry Monro
Councilman Harold Baritell
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:00pm.

Letters:

Workers Comp -Perma – Action requested to veto bill, does not apply to us.

Heap Info - New household income has increased. [Link to Heap Information on Lincklaen Town Website](#)

Appointments:

None

Minutes from September 20, 2022, meeting

- The motion was made by Barry Monro, seconded by Pat Holl, to approve the 09/18/2022 meeting minutes with the correction under the heading cemeteries, it should read “Supervisor Outwater went to visit the cemeteries and the Caretaker is not maintaining the grounds the way they should be.” All in favor. Motion carried.

Budget Report September 2022

- Motion made by Harold Baritell, seconded by Pat Holl to approve September financials. All in favor. Motion carried.

Highway Superintendent Report

- Marshall completed all trees & brush for this year. Town Board said the job from Bowen Hill, town line to Joe Road, town line was not done as requested and to have Mr. Marshall come back to complete the job. Payment will not be made until the job is completed as requested.
- Culvert on Freeman Road all fixed.

Equipment Mileage / Hours August

2008 International #10 Mileage 96,170
2012 Western Star #3 Mileage 108,355
2012 Western Star #6 Mileage 37,908
2016 Western Star #4 Mileage 15,844

Clerk Report

- Dumping ordinance needs to be read through, discussed, and adopted at the next meeting in November

- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till November meeting.
- Binding the minutes from 2010 to 2021, we are gathering files to send to BOCES, ongoing.
- Foil request for all building permit records for all parcels in our jurisdiction has been made by Symbium Corporation. Still being worked on.
- Dog licenses up to date.
- Dog Control bill from Country Acres there will be a \$10.00 per month increase 2023 and there will be a \$15.00 per month increase in 2024.
- Update from last meeting questions: Cuyler Fire contract ends December 2023, to be renewed for 2024.
- Hi Neighbor will be bringing a newspaper stand (when one becomes available), to the Lincklaen Town Hall for residents to be able to get a newspaper.
- Town clerk has finally been able to log on to the government site to report on our 1st COVID project, we are now waiting on Point Broadband to get back to us with information to finish our filing.

Solvent Saver –Five-year review report is in, has been put on the website:

www.epa.gov/superfund/solvent-savers.

Lincklaen Revolving Loan Fund

- No updates

Cemeteries:

- Cemetery caretaker bill will only be paid once the cemeteries have been maintained as asked.

Old Business

- Supervisor Outwater is getting bids on Air Conditioning and Heat Furnace for the Town Hall to use as an Emergency Designation Building.
- ATV-UTV Resolution 10-18-22 - #1, Motion made by Harold Baritell with modifications to approve Resolution 10-18-22 #1, seconded by Barry Monroe. All in favor. Motion carried.

New Business

- Resolution 10-18-22 - #2, Whereas, the Town of Lincklaen will change the Senior Exemption income levels to be \$16,700 - \$25,000 for the 2023 assessment tax roll. Motion made by Harold Baritell and Seconded by Pat Holl. All in favor. Motion carried.
- DPW – Plowing Contract will be paying \$22.50 per mile. We will not be able to do this contract due to the lack of employees.

2023 Public Budget Hearing - 8:00 pm

- Motion was made by Barry Monroe, seconded by Patrick Holl to open the Public Hearing on the 2023 Budget. All in favor. Motion approved.
- Notice has been read to open the 2023 Budget Public Hearing, Supervisor Outwater has opened the floor to public comment, Supervisor Outwater gives a second opportunity for any public comment regarding the 2023 budget. No public comment has been made.
- Motion was made to close the 2023 Budget Public Hearing by Harold Baritell, seconded by Pat Holl. All in favor. Motion carried.
- Total amount to be raised by taxes for 2023 budget is \$287,457.00. Budget will be available to the public on the Town's Website and in the Town Clerk's office
- Motion was made by Barry Monroe, seconded by Harold Baritell to adopt the 2023 Lincklaen Town Budget as it is currently presented. All in favor. Motion carried.

Motion to Pay Bills

- Marshall bill. Motion made by Pat Holl and seconded by Harold Baritell to cut the brushwork bill that was not done correctly from payment. Bill will be submitted for payment when work is completed.
- The monthly bills were audited by the members of the Town Board. Motion to approved was made by Pat Holl, seconded by Barry Monro to pay: General #81 - #95 in the amount of \$12,626.52 and Highway #104 - #116 in the amount of \$20,237.05 All in favor. Motion carried.

Meeting adjourned at 9:00pm.
Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting
Tuesday November 15, 2022
Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Patrick Holl
Councilman Barry Monro
Councilman Harold Baritell
Highway Superintendent, Travis Hull
Town Clerk, Sharon Monro
Deputy Town Clerk, Diana Kilfeather

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:00pm.

Letters:

- NY State Department of Labor – Unemployment claim for Tom Hastings came in, board has decided to deny based on his misconduct discharge.
- Justice Court Fund - Justin Rice filed no reports for Nov and Dec 2021.

Minutes from October 18, 2022, meeting

- The motion was made by Barry Monro, seconded by Harold Baritell, to approve the 10/18/22 meeting minutes. All in favor. Motion carried.

Budget Report October 2022

- Motion made by Harold Baritell, seconded by Pat Holl to approve September financials with the two corrections that were made. All in favor. Motion carried.

Highway Superintendent Report

- Two new employees were hired. Official start date 11/14/22.
- Looked at covert pipe, it is rotted out and needs to be replaced. It was made passable and safe to drive on.
- Ready for the snow, took new employees around to train them on town roads.

Clerk Report

- Dumping ordinance needs to be read through, discussed, and adopted at the next meeting in December
- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till December meeting.
- Binding the minutes from 2010 to 2021, we are gathering files to send to BOCES, ongoing.
- Foil request for all building permit records for all parcels in our jurisdiction has been made by Symbium Corporation. Should be completed by next meeting.
- Finance – The total for CHIPS is \$136,972.49.
- Dog licenses up to date.

- Subdivision for Joy Bennett & a permit for the construction of a cabin for Robert and Colleen Hulchanski was brought before the Town Board to be viewed, motion had been made between board meetings. Bennett Subdivision was motioned by Harold Baritell and seconded by Pat Holl, All in Favor. Motion Approved, Hulchanski Cabin, motion made by Pat Holl and Seconded by Harold Baritell. All in Favor Motion Approved.

Old Business

- Supervisor Outwater still waiting on bids for Air Conditioning and Heat Furnace for the Town Hall to use as an Emergency Designation Building.

New Business

- Solar Farms –Town Board is asking the Planning Board to review regulations on Solar Farms and the Town of Columbus Solar Energy Law to be brought to the Town Board for review for possible adoption by the town.
- Highway Superintendent Travis Hull submitted a written resignation, effective November 30, 2022. Motion was made by Barry Monro and Seconded by Pat Holl to accept Highway Superintendent's Travis Hull's resignation as of November 30, 2022 and to pay him until December 31, 2022. All in favor. Motion carried.
- Motion was made to go into Executive Session by Pat Holl and Seconded by Barry Monro. All in Favor. Motion carried
- Motion was made to come out of executive session by Harold Baritell, Seconded by Pat Holl. All in Favor. Motion carried
- Motion was made by Pat Holl and Seconded by Harold Baritell to appoint Thomas Kilfeather as Deputy Highway Superintendent with temporary pay rate of \$26.00 per hour. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approved was made by Pat Holl, seconded by Barry Monro to pay: General #96 - #105 in the amount of \$7,808.34 and Highway #117 - #123 in the amount of \$2,483.32 All in favor. Motion carried.

Meeting adjourned at 8:15pm.
Sharon Monro, Town Clerk

Town of Lincklaen Monthly Board Meeting
Tuesday December 20, 2022
Town Hall – 7:00 PM

Members Present

Supervisor Wayne Outwater
Councilman Harold Baritell
Councilman Patrick Holl
Councilman Barry Monro
Deputy Highway Superintendent Tom Kilfeather
Town Clerk Sharon Monro
Deputy Town Clerk Diana Kilfeather

Others Present

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Wayne Outwater at 7:00pm.

Supervisor Outwater opened the floor to Mr. Jim Merchant to discuss UTV & ATV trail system. Mr. Merchant, on behalf of the UTV and ATV organization, requested that the Town of Lincklaen add Factory Gulf Road, Paradise Hill Road and Joe Road, as part of the system. The town board informed Mr. Merchant that there are already roads that the town has designated as ATV and UTV roads that enables driver to reach the areas they need to go and at this time are not adding these 3 roads. The Town Board is willing to revisit this once surrounding towns lets us know what roads they will be giving access to for UTV and ATV use.

Letters: National Grid – Advanced Metering Infrastructure (AMI) – They will be upgrading the home meters to Smart meters on all houses.

Minutes from November 15, 2022, meeting

- The motion was made by Barry Monro, seconded by Patrick Holl, to approve the 11/15/22 meeting minutes. All in favor. Motion carried.

Budget Report November 2022

- Motion made by Harold Baritell, seconded by Barry Monro to approve November financials. All in favor. Motion carried.

Deputy Highway Superintendent Thomas Kilfeather Report

- What Deputy Hwy Superintendent Kilfeather said he walked into – In my 30 years' experience, I have never seen such neglect of equipment and vehicles.
- Conditions of Town Trucks – Lack of maintenance, salt and sand left on the trucks, plows were not put on correctly, hoses leaking and many other problems.
- The lack of maintenance will end up costing the Town of Lincklaen, because vehicles will have to be replaced prematurely.
- Highway Office – Deputy Town Clerk went through Highway Superintendents Office, she found backup to bills as far back as 2015 never turned into clerk's office. Paperwork thrown into boxes, and completely unorganized.

- Current Employees – previous highway superintendent, hired inexperienced employees before he left. These employees told us that they rarely saw the previous Superintendent and had not been properly trained.
- Deputy Highway Superintendent Kilfeather has implemented new improved procedures: After every deployment, trucks are emptied, washed, and refueled, General maintenance is performed before trucks are put away, if there is a problem found with equipment, it is addressed immediately. There will be an ongoing list.
- Town Board is welcome at the garage anytime.
- Purchasing new equipment that is needed.
- Deputy Highway Superintendent Kilfeather would like to personally thank Barry Monro for all his help, getting trucks up and running and helping plow roads, Thank you to Sharon Monro, and Diana Kilfeather for all their help also.
- Thank you to all surrounding Towns that helped to get our town trucks up and running. We could not have done it without their help. Thank you, Highway Departments of Pitcher, Cuyler, South Otselic, Cincinnatus and DeRuyter!!
- The Chevy Silverado truck was left with little to no brakes left as well as a host of other problems that need to be repaired as soon as possible. Motion was made by Patrick Holl and Seconded by Barry Monro to fix the Chevy Silverado pickup truck. They are leaving it up to the discretion of Deputy Highway Superintendent Kilfeather to go with the lowest price and quickest turnaround time of bids. All in Favor. Motion Carried.
- Motion made by Barry Monro and Seconded by Harold Baritell, that once the Red International Truck is road ready that it will be declared Surplus to be sold. All in favor. Motion Carried.
- Discussion of a future need of a Crew Cab Pickup Truck to be purchased.
- Discussion of possibly using remaining CHIPS money for signs and culvert and future CHIPS money for a new truck.

Clerk Report

- Dumping ordinance needs to be read through, discussed, and adopted at the meeting in February
- Town of Lincklaen Anti-Harassment Policy needs to be read through by next meeting for its review. Postponed till February meeting.
- Binding the minutes from 2010 to 2021, we are gathering files to send to BOCES, ongoing.
- Dog licenses are up to date.
- Country Acres picked up a stray dog on Union Valley Road.
- The garage dumpster rate will be increasing for 2023.
- The FOIL request for permits is complete and sent.
- Town Clerk was notified that the Greenhouse plans on County Road 12 is on hold until Spring.
- Motion made by Harold Baritell and seconded by Patrick Holl to approve the NYSLRS Standard Workday and Reporting Resolution for Supervisor Wayne Outwater. All in favor. Motion carried.

Old Business

None

New Business

- The Town Board will be sending out Thank you letters to surrounding towns to thank them for their help in getting our highway trucks back on the roads for plowing.
- Motion made by Pat Holl and Seconded by Harold Baritell to approve the letter going out to Lincklaen community with one change in wording. All in favor. Motion carried.

- Motion made by Harold Baritell and seconded by Barry Monro that if needed, any money left in the General Contingency can be moved to Highway Funds to pay bills that exceed the Highway Budget. All in favor. Motion carried.
- Motion made by Patrick Holl and seconded by Barry Monro giving permission for the bookkeeper to pay any outstanding 2022 bills before the next meeting. All in favor. Motion carried.
- The Town Board received the following resignation letters effective 12/31/22: Wayne Outwater as Town Supervisor; Sharon Monro as Town Clerk/Registrar/Tax Collector; Diana Kilfeather as Deputy Town Clerk; Thomas Kilfeather as Deputy Highway Superintendent; Mark Card as Councilman. Motion was made by Barry Monro and seconded by Harold Baritell to accept all the above resignations. All in favor. Motion carried.
- Motion was made by Harold Baritell and Seconded by Patrick Holl to appoint the following people to fill the vacant positions: Wayne Outwater as Councilman; Sharon Monro as Town Supervisor; Diana Kilfeather as Town Clerk and Registrar; Thomas Kilfeather as Highway Superintendent. All in favor. Motion carried.
- Motion made by Harold Baritell and seconded by Patrick Holl to accept the resignation of Valerie Kenyon who was elected to the Justice position. All in favor. Motion carried.
- Motion made by Patrick Holl and Seconded by Harold Baritell to approve the sewer application for Greg Brown. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approved was made by Barry Monro, seconded by Pat Holl to pay: General #106 - #117 in the amount of \$2,520.04 and Highway #124 - #146 in the amount of \$42,006.74. All in favor. Motion carried.

Meeting adjourned at 9:20pm.

Sharon Monro, Town Clerk