

Town of Lincklaen Monthly Board Meeting

Tuesday, February 20, 2024

Town Hall – 7:00 PM

Members Present

Supervisor Sharon Monro
Councilman Harold Baritell
Councilman Patrick Holl
Councilman Andrew Holl
Town Clerk Diana Kilfeather
Highway Superintendent Barry Monro
Deputy Hwy Superintendent Roy Marshall

Others Present

Absent

Councilman James Pforter

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Sharon Monro at 7:03pm.

Minutes from January 16, 2024, meeting

- The motion was made Councilman Patrick Holl seconded by Councilman Harold Baritell to approve the 1/16/24 meeting minutes, with update of the general abstract. All in favor. Motion carried.

Profit & Loss and Budget Reports ,

- Motion was made by Councilman Harold Baritell, seconded by Councilman Patrick Holl to approve the January 2024 financials. All in Favor. Motion carried.
- Old CD funds moved into new CD funds at a rate of 4.5% for 12 months.
- Councilman Patrick Holl is now a signer on the Town of Lincklaen bank accounts, Wayne Outwater and Barry Monro have been removed as signers on those accounts.

Letters:

- Chenango County Sheriff's Office 32 Annual Awards Ceremony will be held March 8th at Northeast Classic Car Museum, any Member of the Board that would like to attend you need to RSVP by March 1st.

Highway Superintendent Report

- New brakes and calipers on the Chevy 3500.
- Plowed and sanded 16x's.
- Repaired the wiring on the sander for the Chevy.
- Replaced the stop sign on Bamberry
- Replaced plow shoes on Truck #6.
- Fixed antifreeze leak on Truck #4.
- Cut back brush on Union Valley Road.
- Cut roadsides on Millers Corners Road with Tractor.
- 2 Calls Jan 28th that roads were horrible, we were at the barn getting ready to go out when we received them.
- Call on Feb 16 about a tree down on Johnson Road, was able to get that cleared right away.
- The Chevy truck went into a ditch, popped tires, and ripped wiring apart on the sander, that's why we needed to replace the brakes and fix wiring on sander.
- Need to discuss six month raise for employee. Reliable employee and does a great job.
- Truck #6 has broken leaf springs on the back, priced out it will be \$840.00 for parts for each side. Parts and installation would be \$2150.00 per side through Allied. To save money Superintendent Barry Monro and highway staff will purchase the parts and replace themselves. Motion made by Councilman Patrick Holl and seconded by Councilman Harold Baritell to purchase parts to be replaced. All in favor. Motion carried.

- The Town Board reviewed quotes from 3 companies for a Hydraulic Crimp Machine. Motion was made to purchase Hydraulic Crimp Machine from Cooks and seconded by Councilman Andrew Holl. All in Favor. Motion carried.
- The Town Board reviewed 3 quotes to replace the bottom of the bay doors and all the stainless-steel hardware. Motion was made to use Overhead Door Company by Councilman Harold Baritell and seconded by Councilman Andrew Holl. All in favor. Motion carried.
- 2 quotes were presented to repair the damaged door column that NYMIR requested; we have been paid by the insurance company to get repair done. Motion was made to hire JM Construction to do repair by Councilman Harold Baritell, seconded by Councilman Andrew Holl. All in favor. Motion carried.
- Town board reviewed quotes for hardware stock of nuts-and-bolts, standard and metric sizes. Motion was made to use Universal Nut and Bolt LLC by Councilman Harold Baritell and seconded by Councilman Patrick Holl. All in favor. Motion carried.

Clerk Report

- Property taxes collected to date are \$389,746.51.
- Town budgets have been covered for General and Highway.
- Dog licenses are up to date.
- Stray dog picked up on 1/26/24 on Randall Hill Road by Country Acres.
- Mowing contracts – Motion made to hire Petty Property Services to take care of Lincklaen Center, Rhode Island, Woodlawn, and Town Hall properties for the 2024 season. Will send thank you letter to prior landscaper.
- Stuart Mierke sent Contract for Little School House Cemetery.
- 2024 Cleaning contracts for Town Hall and Highway signed and returned.
- 2024 Town Clerk Training will be held April 21-24 in Albany. Training will cost \$125.00 plus the cost of hotel stay. Suggested budget should be \$890.00.
- The Town Board was given the Town Clerk’s 2023-6-month report and 2023 annual report. Motion made to accept the Lincklaen Town Clerk’s 6 Month and Annual Report for 2023, by Councilman Patrick Holl and seconded by Councilman Harold Baritell. All in favor Motion carried.

Solvent Saver – None

Cemetery – Discussion of caretaker responsibilities, need to appoint someone to do this. Will discuss with other towns, what responsibilities are.

RLF Report

1 Current

1 Letter received, partial payment made and balance to be paid off by end of February 2024.

Old Business

- Cleaning contracts are signed and returned.
- Historian Contract – Letter sent - End of April move everything over to Town Hall.
- Mowing Contract – In Clerk’s report.
- Ideas for Community Events – Would love feedback from our community about events they would like to attend as a community.
- Town Hall Improvements (Justice Court System) – update 2 contractors have come in to give quotes. First quote very high, waiting on second quote.
- Mail cannot be delivered to the court drop box; mailbox would have to be next to road. A post office box will cost \$70.00 per year.

New Business

- Wayne Outwater has retired as Republican representative for the Town of Lincklaen. Supervisor Sharon Monro will become our new Republican representative. Republican Caucus or Petitions for elected positions, we will continue to hold a caucus in the Town of Lincklaen for Republican nominations.
- Investment Policy- Supervisor Monro will work on a new Investment Policy to override the old policy.
- Blue Binders for new Councilmen will be ready for next month's meeting.
- Anti-harassment training will be done at our March meeting. We will come at 6:30 for training March 19, 2024.

Motion made to go into Executive Session to discuss a possible new hire for Highway Dept by Councilman Patrick Holl and Seconded by Councilman Andrew Holl. All in favor. Motion carried.

Motion made to come out of Executive Session by Councilman Harold Baritell and seconded by Councilman Andrew Holl. All in favor. Motion carried.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Councilman Harold Baritell, seconded by Councilman Patrick Holl to pay: General #12 - 21 in the amount of \$3,845.66 and Highway #20 - 39 in the amount of \$60,891.10. All in favor. Motion carried.

Oath of Office Book was signed, and the following people were present and made their Oath. Sharon Monro Supervisor, Diana Kilfeather, (Town Clerk, Registrar, Tax Collector), Councilmen, Harold Baritell, Patrick Holl, Andrew Holl, and Deputy Highway Supervisor Roy Marshall.

Upcoming: Republican Caucus June 11, 2024, White goods & Tire Day August 24th

Meeting adjourned at 9:20pm
Diana Kilfeather, Town Clerk