

# **Town of Lincklaen Monthly Board Meeting**

**Tuesday, March 19, 2024**

**Town Hall – 7:00 PM**

## **Members Present**

Supervisor Sharon Monro  
Councilman Harold Baritell  
Councilman Patrick Holl  
Councilman Andrew Holl  
Councilman James Pforter  
Town Clerk Diana Kilfeather  
Highway Superintendent Barry Monro  
Deputy Hwy Superintendent Roy Marshall

## **Others Present**

Christofer Davis – Justice  
Ron Marshall – new  
employee

## **Absent**

---

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Sharon Monro at 7:02pm.

## **Minutes from February 20, 2024, meeting**

- The motion was made Councilman Harold Baritell, seconded by Councilman Patrick Holl to approve the 2/20/24 meeting minutes. All in favor. Motion carried.

## **Profit & Loss and Budget Reports**

- Motion was made by Councilman Harold Baritell, seconded by Councilman Andrew Holl to approve the February 2024 financials. All in Favor. Motion carried.

## **Justice Chris Davis – Update**

Two contractors came in to give estimates on work in Town Hall, one proposal has come in, waiting on the second one. The court's fund due date has been postponed, so there is no rush. Court calendar set 1<sup>st</sup> Tuesday any civil matters. Everything should be put on the calendar prior to that date. Training for Justice is 12 credits, about 18 hours of training per year.

## **Letters:**

Associations of Towns – emailed back regarding Oath of Office Book and who needs to sign it. All elected and appointed positions need to sign the book and take oath with the Town Clerk.

Melissa Losaw said that she will no longer be the Historian – Supervisor Monro asked that she turn in all material and files of the Historian by the end of March.

## **Highway Superintendent Report**

- Highway department started 4 - 10-hour days on March 11, 2024.
- Plowed and sanded 5xs.
- Serviced trucks #6, #4, & #3, Grader, Tractor, F150, and Excavator.
- Washed trucks 2xs, Loader 4xs, and skid steer 2xs.
- Fixed the springs on truck #6.
- Replaced the sanding shoot on Truck #3.
- Patched holes on grader blade.
- Changed bristles on skid steer broom.
- Replaced window on excavator.
- In the process of changing emergency brake on grader and cutting edge.
- Trees were down on Joe, Wothe Freeman, Factory Gulf, Millers Corners, and Neil Roads.
- Broomed Union Valley, Factory Gulf, Springer, Paradise Hill, and Lincklaen Center Roads.

- Filled holes on Union Valley, and Stoney Brook Roads.
- Took load of tires to the dump.
- Took 2 loads of scrap to Roberts Salvage.
- Replaced lights around the outside of the Town Hall.
- New employee Ron Marshall started March 4, 2024.

### **Clerk Report**

- Property taxes collected to date are \$432,313.61.
- February Taxes closed out and paid to county.
- Dog licenses several past due for March will send out second notices.
- Stray dog picked up on 1/26/24 on Randall Hill Road by Country Acres was adopted to family in Marathon.
- Local dog picked up and redeemed by owners. Licensed and vaccinated through Country acres.
- Filled out Scholarship Application for the Town Clerk Conference, waiting for results.

### **Solvent Saver** – None

**Cemetery** – caretaker policy in progress.

### **RLF Report**

1 Current

1 Letter received March 1<sup>st</sup> with partial payment to be made and balance to be paid off shortly.

### **Old Business**

- Cuyler is not doing a UTV/ ATV policy.
- CDL Training Contract with new employee Ron Marshall. Motion to accept contract and sign by Councilman Pat Holl, seconded by Councilman James Pforter. All in Favor. Motion carried.
- Everything has been set up with BOCES for CDL training.
- Discussion of caretaker responsibilities and policy will be written up and reviewed at the April meeting.

### **New Business**

- Investment Policy written up and email going out tonight from the State with information needed in this policy for Councilmen to review. We will discuss it at April meeting.
- Blue Binders given to new Councilmen and a new table of content was given other Councilmen.
- Anti-harassment training will be done for Supervisor, Superintendent, Clerk and Councilmen by tonight after board meeting.

### **Motion to Pay Bills**

- The monthly bills were audited by the members of the Town Board. Motion to approve was made by Councilman Patrick Holl, seconded by Councilman Harold Baritell to pay: General #22-31 in the amount of \$2,668.89 and Highway #40-58 in the amount of \$16,226.83. All in favor. Motion carried.

**Upcoming:** Republican Caucus June 11, 2024, White goods & Tire Day August 24<sup>th</sup>

Meeting adjourned at 8:06pm  
Diana Kilfeather, Town Clerk