

Town of Lincklaen Monthly Board Meeting

Tuesday, April 15, 2025

Town Hall – 7:00 PM

Members Present

Supervisor Sharon Monro
Councilman Harold Baritell
Councilman Patrick Holl
Councilman Jeff Hathaway
Town Clerk Diana Kilfeather
Highway Superintendent Barry Monro
Deputy Superintendent Roy Marshall

Others Present

Justice Christofer Davis
Michael Gast

Absent

Councilman Andrew Holl

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Sharon Monro at 7:04 pm.

Minutes from March 18,2025, meeting

- *The motion was made Councilman Patrick Holl, seconded by Councilman Jeffrey Hathaway to approve the 3/18/25 meeting minutes. All in favor. Motion carried.*

Profit & Loss Budget and Bank Balance Reports

- *Motion was made by Councilman Harold Baritell, seconded by Councilman Andrew Holl, to approve the February financials with correction and the March 2025 financials. All in Favor. Motion carried.*

Communications: None

Appointments: None

Board of Review – Mike Gast, a grievance board member, completed his required training to sit on The Board of Review. *Motion was made to accept the training course completed for Mike Gast for the Board of Review and reappoint him for the next five years, by Councilman Harold Baritell, seconded by Councilman Jeff Hathaway. All in favor. Motion carried.*

REPORTS:

Justice Report: NY State Unified Court System sent a letter stating that the Town Justice must annually provide court records and dockets to the auditing board of the Town of Lincklaen. Such records will be examined, and the facts will be entered into the minutes of the board proceedings. The town board audited the local court records and dockets for the fiscal year ending in 2024. *Motion was made to approve Resolution #4-1—2025 and accept the Fiscal year ending 2024 records for Justice Davis by Councilman Patrick Holl and seconded by Councilman Harold Baritell. All in favor. Motion carried.*

JCAP Grant –The town received \$3,530.99, to be used to paint the bathroom and main room, to resurface the bathroom floor; to buy 2 new chairs, and a shredder.

Motion was made to approve the full construction project recommended for the Town Hall and the contract with Mo Painting & Construction for \$19,562.66 by Councilman Harold Baritell, seconded by Councilman Jeff Hathaway. All in favor. Motion carried.

Highway Report

- Replaced front brakes on F550.
- All the highway equipment is serviced.
- Changed oil pan gasket on Truck #6.
- Replaced water valve on def tank Truck #3.
- Cleaned shoulders on Union Valley Road.
- Broomed roads.
- Fixed shoulder washouts on Lincklaen Center Road.
- Patched potholes.
- Screened gravel.
- Opened seasonal roads.

The 2016 Chevy and Salter were put on auction and received a bid of \$16,500 for the Chevy and \$1,075.00 for the Salter. ***Motion was made to accept the auction bids of \$16,500 for the Chevy by Councilman Jeff Hathaway, seconded by Councilman Harold Baritell. All in favor. Motion carried***

Motion made to accept the auction bid for salter for \$1,075.00 by Councilman Harold Baritell, seconded by Councilman Jeff Hathaway. All in favor. Motion carried.

The Kubota tractor is having problems and is not the correct machine for the work the highway department needs to do. It is a safety issue. The Highway Department would like to rent a tractor for this year to do the mowing and mulching. If the Kubota is surplused and auction off, the town should be able to get the current market value. This would include the brush boom mower, bucket loader, woodchipper, and 2 power packs. The value we are looking for is \$45,000-\$50,000. ***Motion made to surplus the Kubota tractor and equipment, to put up for auction and only sell if we get the value needed, by Councilman Harold Baritell, seconded by Councilman Jeff Hathaway. All in favor. Motion carried.***

The Town of Cuyler has grader tires the highway department would like to purchase for \$2,200.00. There are 3 brand new tires, 3 decent tires and 1 junk tire, all on the rims. ***Motion was made to purchase all the lot of tires from Cuyler for the grader for \$2,200.00, by Councilman Jeff Hathaway, seconded by Councilman Patrick Holl. All in favor. Motion carried.***

Clerk Report

- Taxes collected to date are \$433,445.96.
- Dog licenses- 2 outstanding, second notices will go out.
- The Town Clerk Conference is April 27-30 in Syracuse. Town Clerk will attend. Town Clerk office will be closed April 28 & 29. Closure has been placed in the Hi Neighbor, on Facebook and on our website, as well as posted on her door.

Historian Report

- Diana Kilfeather, the Town Historian will do a presentation on the town's history for the Chenango County's Historical Society's "History Where You Eat" which will be held at the Apple Creek Country Club on May 18th with a 5:00 & 6:30 seating for dinner. The cost is \$17.00 per person. It is posted on Website & Facebook and Post office, NBT lobby and in DeRuyter Post office and Shelly's community board.
- Janice Custer and Howard Holl have given the historian information about the town's history and are willing to show her where things were historically in town.
- Mr. Howard Holl also asked about getting flags put in the cemetery for Memorial Day. Jeff Hathaway will contact the American Legion Hall in South Otselic and DeRuyter to find out more about getting that done for our cemeteries.

Cemetery

- The town only received one bid which was from Petty Property Services, but his rates have drastically increased and are over double the town's mowing budget. The town clerk will look for more bids and present them to the board as soon as they come in so a decision can be made before the cutting season starts.

RLF Report

1 Current

One application is still pending.

Old Business

- NYMIR Insurance – Risk assessment came in from NYMIR. They request that the town replenish the playground surface and replace the basketball hoop pin. The Town Board discussed the amount of use the playground gets and if it is worth keeping, since no one uses it. ***Motion was made to dismantle playground set and basketball hoop by Councilman Harold Baritell, seconded by Councilman Patrick Holl. All in favor. Motion carried. They will be posted on Facebook to give away free to someone, but they must dismantle and take them away themselves.***
- NYMIR sent special forms for the Highway Department to fill out: an inventory checklist for the road signs and a truck pre-trip checklist.
- NYSERDA update – Recommendations came in from NYSERDA to make improvements to the Town Hall.
- These are some of the things they suggested improving. New thermostat, new insulation in walls, insulating the hot water pipes, tankless water heater, ceiling insulation. The board discussed the recommended improvements and what would be the best use of the \$6,600.00 grant. Supervisor Monro will ask NYSERDA a few more questions and present those answers to the board at the next meeting.
- Water Testing – A&P Water Services in Morrisville, tested water at the Town Hall, and the Town garage. Test results came back negative for sulfur, and for chemicals from solvent saver site. Five homes in the vicinity of Barbland Dairy were tested for E coli and the tests came back negative for E coli. The cost of all the water testing combined was \$3,535.00. ***Motion was made to transfer \$5,000.00 from the RLF fund savings account to the RLF checking account fund to pay the bill for water testing by Councilman Harold Baritell, seconded by Councilman Patrick Holl. All in favor. Motion carried.***
- ***Motion made to pay A&P Water Testing \$3,535.00 by Councilman Harold Baritell, seconded by Councilman Jeff Hathaway. All in favor. Motion carried.***
- Supervisor Monro will purchase 4 filing cabinets for \$134.99 each to put on the second floor of the Town Hall. She will also hire someone to help with filing over the summer.
- Ambulance service – Supervisor Monro spoke with DeRuyter Superintendent Rex Vosburg regarding their service. She also will be speaking with South Otselic Fire Department whom the town has a contract with. She would like to speak with our Assessor Steve Graham regarding how it would break down on our taxes.

New Business

- Next month the board will do an anti-harassment training before the meeting at 6:30 pm, the Highway dept will do their training together another day.
- Flags will be put up by the highway department on the poles before Memorial Day.
- Planning Board - ***Motion was made to approve building permit for an extension on existing deck and a roof over the BBQ equipment for Ronald Graham by Councilman Harold Baritell, seconded by Councilman Patrick Holl. All in favor. Motion carried.***
- ***Motion made to make donation to Chenango County 4-H for \$100 for County Fair by Councilman Jeff Hathaway, seconded by Councilman Harold Baritell. All in favor. Motion carried.***

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. ***Motion to approve to pay bills was made by Councilman Patrick Holl, seconded by Councilman Jeff Hathaway:*** General #33-43 in the amount of \$2,604.03 and Highway #59-74 in the amount of \$22,125.75. ***All in favor. Motion carried.***

Upcoming:

- “History Where You Eat”: Sunday, May 18, 2025, at Apple Creek Country Club
- Grievance Day – End of May – June 4th from 4:30 to 8:30 pm.
- Republican Caucus – Tuesday, June 10, at 7:00 pm
- Rabies Clinic – Wednesday, September 24, 2025, 5:30-6:00 pm – date is set by Chenango County Health Dept.
- White Goods and Tire Day – Saturday, August 16, 9:00 am – 2:00 pm
- Election Day – Tuesday, November 4th

Meeting adjourned at 9:00pm

Diana Kilfeather, Town Clerk