

## **TOWN OF LINCKLAEN NOTICE OF OPEN MEETINGS**

WHEREAS, the legislature of the State of New York has determined that it is essential to the maintenance of a democratic society that the public business be performed in an open and public manner and that the citizens of this state be fully aware of and able to observe the performance of public officials and attend and listen to the deliberations and decisions that go into the making of public policy.

NOW THEREFORE, in keeping with the spirit and intent of Article Seven of the Public Officers Law as enacted by Chapter 511 of the Laws of 1976 the following local law hereby enacted:

### **A. DEFINITIONS**

1. "Meeting" means the formal convening of a public body for the purpose of officially transacting public business.
2. "Public body" means any entity for which a quorum is required in order to transact public business and which consists of two or more members, performing a governmental function for the state or for an agency or department thereof, or for a public corporation as defined in section sixty-six of the general construction law.
3. "Executive session" means that portion of a meeting not open to the general public.

### **B. PUBLIC NOTICE**

1. The public notice of any meeting of a public body of the Town of Lincklaen which meeting shall have been scheduled for at least one week prior to the date of such meeting shall be posted on the door of the Town Hall, Town of Lincklaen and otherwise given to the public and news media at least seventy-two (72) hours before such meeting.
2. Public notice of every other meeting of a public body of the Town of Lincklaen shall be given, to the extent practicable, to the public and news media at a reasonable time prior thereto.

### **C. EXECUTIVE SESSION**

Public notice is not required for the meeting in executive session of any public body of the Town of Lincklaen when such executive session is called to conduct business in accordance with the terms of Section 95 of the Public Officers Law.