

Town of Lincklaen Monthly Board Meeting

Tuesday, June 18, 2024

Town Hall – 7:00 PM

Members Present

Supervisor Sharon Monro
Councilman Harold Baritell
Councilman Patrick Holl
Councilman Andrew Holl
Councilman James Pforter
Town Clerk Diana Kilfeather
Highway Superintendent Barry Monro
Deputy Hwy Super – Roy Marshall

Others Present

Helen Fuller

Absent

The regular monthly meeting of the Lincklaen Town Board was called to order by Supervisor Sharon Monro at 7:01pm.

Minutes from May 21, 2024, meeting

- *The motion was made Councilman Patrick Holl, seconded by Councilman James Pforter to approve the 5/21/24 meeting minutes. All in favor. Motion carried.*

Profit & Loss and Budget Reports

- *Motion was made by Councilman Harold Baritell, seconded by Councilman James Pforter to approve the May 2024 financials. All in Favor. Motion carried.*

Communications:

- New York State Department of Taxation and Finance – Certificate of Final Special Franchise Full Values for 2024 assessment roll.
- Chenango County Treasurer’s Office- General Fund Cash Flow numbers together with Delinquent Tax Collections Report at 5/31/24
- Email from Michael Roth - Supervisor Monro read an email from Michael Roth that was sent to the town clerk, the highway department and the town supervisor. Mr. Roth wrote regarding the potholes and the beaver dam on the seasonal part of Hyer Road. Supervisor Monro read the email response from Deputy Highway Superintendent Marshall to Mr. Roth. He responded that the highway department is aware of the potholes and the beaver dam situation. The beaver dam was already on the schedule to be repaired in June and will be done later this month. Due to the bad conditions of many of the town roads when Deputy Highway Superintendent Marshall was hired last year, our current highway crew has been trying to catch up on many repairs. Unfortunately, the main roads, winter preparation and getting roads prepared for Suit-Kote to come in and do their work before the summer is over have to take precedent this time of year. Deputy Highway Superintendent Marshall assured Mr. Roth that the highway crew would get to the Hyer Road potholes as soon as they can. After a board discussion, the board agreed that the highway department is doing the best they can and are scheduling road work appropriately. The board acknowledges Mr. Roth's concerns, and the highway department has Hyer Road potholes on the schedule to do them as soon possible.
- Letter from Chenango County 4H looking for donation. *Motion made to donate \$100.00 to support the Chenango County 4H made by Councilman Frank Baritell, seconded by Councilman Patrick Holl. All in favor. Motion carried.*

Appointments: None

Justice Report – Justice report was reviewed by all Town Board members. *Motion made to accept the Justice Report by Councilman Harold Baritell, seconded by Councilman Andrew Holl. All in favor. Motion carried.*

Highway Report

- Worked with North Norwich and Pitcher.
- Ongoing cleaning of ditches on Millers Corners Road.
- Fixed headwall on the large pipe culvert on Millers Corners Road.
- Repaired blown fuel line on excavator.
- Repaired blown hydraulic hose on excavator.
- Had chipper bars put on trucks #6 and #4 to help with oil and stoning.
- Hired seasonal worker Mike Bilodeau, started working on June 17th.
- June 17th started mowing.
- South Otselic Fire Department came over to help us flush out culvert pipes on Millers Corners Road.
- Responded to email from Mike Roth, discussed in Communications.
- Discussed quote for new locks for the Town Garage.
- Borrowed Cuyler's Tractor mower to mow Lincklaen, sturdier machine.
- Mending relationship with Cuyler to work on more things together.
- Discussed replacing excavator. Quotes from Milton Cat and Volvo were discussed. *Motion was made to purchase the new excavator from Volvo and that it would come out of next year's budget, by Councilman Harold Baritell, seconded by Councilman Andrew Holl. All in favor Motion carried.*
- *Motion was made by Councilman Andrew Holl, seconded by Councilman James Pforter to increase revenue account DA2401 - Highway Interest and Earnings by \$8,000 and to appropriate said funds to DA5120.4 Highway Contractual/Contingency. All in favor. Motion carried.*

Clerk Report

- Property taxes collected to date are \$472,187.66. Interest collected \$2,184.23. All taxes have been paid and turned back over to Chenango County. Thank you to Supervisor Sharon Monro for bringing them to Norwich for me.
- Two dog licenses are outstanding. Will send out personalized letters, do not like the program generated letter.
- Petty Property Services – Discussion of complaints we have had, the service he is providing and what board wants going forward. Letter will be sent to Ryan Petty with boards expectations.
- A new smart meter will be installed at the Town Garage and Town Hall soon.
- Typed up new application for borrowing tables and chairs from the Town Hall. We will increase the deposit amount to \$50, so that we can cover the cost of replacing a table if needed. *Motion made to approve the new table and chair borrowing form by Councilman Harold Baritell, seconded by Councilman Andrew Holl. All in favor. Motion carried.*
- Hometown Hero Banners – Emailed DeRuyter Town Clerk to see if I could find out information about how they did theirs but have received no response. Discussion with board members said it was done privately and there was a \$200 cost for any families that wanted it done for their military family member. I will research further and discuss it at the next meeting.
- I will need to order a new Town Clerk Cash book in the coming months.

Solvent Saver – None

Cemetery – Letter being sent To Ryan Petty regarding upkeep of cemeteries.

RLF Report

- 1 Current
- 1 Delinquent

Old Business

- Town Hall Improvements (Justice Court System) – application, will get update from Justice next month
- Federal Primary – June 25th Cancelled for Town of Lincklaen

New Business

- Mowing Contract for cemeteries with Petty Property Services, he underestimated the job, requesting increase in contract prices. Discussion was had and no increase would be made until the cemeteries are being maintained better. We will discuss it at next month's meeting.
- AED machines prices reviewed and discussed. Cabinet for storing AED recommended. Councilman James Pforter will have his wife who is a nurse look over and make a recommendation on the machine that would be best for the Town Hall and Highway Department. We will discuss it at the next meeting.
- NYSLRS Standard Workday Resolution for. ***Motion made to accept the Standard Workday Resolution for Supervisor Sharon Monro and Highway Superintendent Barry Monro by Councilman Patrick Holl, seconded by Councilman Harold Baritell. All in Favor. Motion carried.***

Open To The Public – Hellen Fuller – submitted a formal request for cow and tractor caution signs with reduced speed signs. She has verbally been asking for these the past 10 years but to no avail. Her insurance company is recommending this be done also. Deputy Highway Superintendent Roy Marshall has agreed to get updated signs and install them in the area of 725 and 837 Lincklaen Center Road. She thanked the Town Board for all they do.

Motion to Pay Bills

- The monthly bills were audited by the members of the Town Board. Motion to approve to pay bills was made by Councilman Patrick Holl, seconded by Councilman James Pforter: General #51-63 in the amount of \$2,829.92 and Highway #97-113 in the amount of \$22,780.68. All in favor. Motion carried.

Upcoming:

White goods & Tire Day August 24th,
Presidential Election – November 5 – all day,

Meeting adjourned at 9:03pm
Diana Kilfeather